COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

	DEPARTMENT:	Roads-Engineering	_ DEF	PARTMENT #: 321	POSTING DAT	E: 6/30/2024	
1.) ⁻	.) The reason for this budget transfer request is: Transfer within expenditure/revenue category (with Auditor Approval) Transfer between expenditure/revenue category (with CAO & Auditor Approval) Original + Increase/decrease Intrafund Transfer account (with Board Approval)* Original + Transfer to or from Contingencies (with Board Approval)* Original +						
	X X	Increase/decrease budget unit appropriation (with Board approval)* Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)* Ori					
٠.		Transfer to A		Transfer from Account:			
2.)	Amount:	Number:	Name:	Number:		me:	
	\$ 199,124.00	1200321-8940	Infrastructure	1200321-1100	Salaries And V	/ages	
	\$ 32,550.00	1200321-8940	Infrastructure	1200321-1400	Extra Help		
	\$ 793.00	1200321-8940	Infrastructure	1200321-1450	Unemployment	Insurance	
	\$ 7,786.00	1200321-8940	Infrastructure	1200321-1460	Overtime		
	\$ 51,936.00	1200321-8940	Infrastructure	1200321-1470	Health Insuran	ce	
	\$ 42.00	1200321-8940	Infrastructure	1200321-1471	Life & Air Trave	el Insurance	
	\$ 3,367.00	1200321-8940	Infrastructure	1200321-1472	Dental Insuran	ce	
	\$ 72,433.00	1200321-8940	Infrastructure	1200321-1500	Retirement		
	\$ 3,880.00	1200321-8940	Infrastructure	1200321-1510	PARS Contribu	ıtion	
	\$ 18,959.00	1200321-8940	Infrastructure	1200321-1600	FICA/Medicare	/OASDI	
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3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in							
affected accounts, and (c) why transfer cannot be delayed until next budget year. a.) Cover expenses that have to be paid in FY23/24							
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b.) V	acant position due	to turnover in staff.				_	
c.) (Cover expences that	at have to be paid in F	Y23/24			_	
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4.) Department Head Approval: Date (signed)							
5.) Balances verified by Auditor-Controller Date (signed)							
6.)/Approved/Not approved/Recor APPROVED recommended							
	County Administrative Officer: By Karen Clower at 10:14 am, Aug 20, 2024						
INSTRUCTIONS							
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.							

* Requires copy of Board Order to be attached

Revised 03/19

Posted by _____

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