



COUNTY OF HUMBOLDT

For the meeting of: November 15, 2016

Date: November 9, 2016  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of November 8, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of November 8, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of November 8, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their November 8, 2016 meeting.

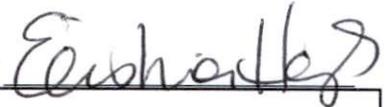
FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: 

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Fennell, Bass, Lovelace, Bohn, Sundberg  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: November 15, 2016

By: Ana Hartwell  
 Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, November 8, 2016

9:00 AM

Regular Meeting

- 
- A. SALUTE TO THE FLAG  
B. MODIFICATIONS TO THE AGENDA  
C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.  
D. CONSENT CALENDAR

**Board of Supervisors**

1. Certificates of Achievement for Ethan Thompson, Nathaniel Hodge, Noah Seipp and Ian Thompson for Achieving the Rank of Eagle Scout (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Adjourned in Memory Certificate for Ruth Needham (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Reappoint Greg Anderson to the Humboldt County Assessment Appeals Board (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors reappoint Greg Anderson to the Humboldt County Assessment Appeals Board for another three-year term expiring on 11/30/19.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### Clerk of the Board

4. Approval of the Action Summary - Meeting of November 1, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of November 1, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### County Administrative Office

5. Adoption of Information Technology Website Accessibility Policy

**Recommendation:** That the Board of Supervisors adopt the attached Information Technology Accessibility Policy.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Counsel

## 6. Agreement with Thomson Reuters

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair to execute, the attached agreement and associated order forms with Thomson Reuters for Westlaw online, Westlaw Complete Library and additional annual subscription services; and direct the Clerk of the Board to submit the signed order forms to the Humboldt County Counsel's Office for further processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Human Resources

## 7. Revisions to the Merit System Services (MSS) Job Description of Social Worker Supervisor I

**Recommendation:** That the Board of Supervisors adopt the revised job class description for the Merit System Services job class of Social Worker Supervisor I (class 1708, salary range 445), effective immediately upon approval.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

## 8. Approval of Town of Scotia Subdivision, Phase 1, APN 205-351-031, Scotia

**Recommendation:** That the Board of Supervisors accept and approve the subdivision map for filing with the County Recorder; accept the dedications to the County of Humboldt of Main Street, Mill Street, Church Street, Eddy Street, and First Street for public road purposes, accept the Public Utility Easement (PUE) for public utility and sidewalk easement for public use, accept Alley 1, Alley 2, and Parcels A, B, C, D, E, and F for public utilities, reject Parcels HH, II, KK, and LL for ingress, egress and storm water drainage, and reject Mill Lane for public road purposes; direct the Clerk of the Board to sign the subdivision map on behalf of the Board of Supervisors and further certify to the vacation of portions those existing easements for public highways within Phase 1 of this subdivision lying outside the areas dedicated by this map pursuant to section 66434(g) of the Government code, reference is hereby made to the "Abandonment Note" on the subdivision map for particulars; authorize the Chairman to execute the Conveyance and Agreement; and direct the Clerk of the Board to transmit the subdivision map and the Conveyance and Agreement to the County Recorder.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclaim November 17, 2016 as the American Cancer Society's Great American Smokeout Day in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Resolution Honoring Humboldt County's Veterans Service Office (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Toddy Thomas Middle School Students Visit to the Board of Supervisors Meeting (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors welcomes the Toddy Thomas Middle School Students to the Board Meeting.

**Approved per order of the Chair**

**I. DEPARTMENT REPORTS****Department of Health and Human Services: Administration**

1. Lease Proposal for Department of Health and Human Services (DHHS) for One Stop Access to Program Services in McKinleyville

**Recommendation:** That the Board of Supervisors approve selection of the K.H. McKenny, Inc. proposal and authorizes staff to continue negotiations with K.H. McKenny, Inc. to finalize lease and building plans as described in the Request For Proposals (RFP); direct county staff to return to the Board for approval of the lease after negotiations are completed; and direct the Clerk of the Board to return one (1) executed agenda item to Real Property.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, to approve staff recommendations and add into the lease or other related agreement a process to include the McKinleyville Municipal Advisory Committee and the Board of Supervisors in any changes to programs that will be located in the One Stop Access to Program Services in McKinleyville. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**J. PUBLIC HEARINGS****Public Works**

1. Unmet Transportation Needs Public Hearing for FY 2017-18

**Recommendation:** That the Board of Supervisors open a public hearing and receive the staff report and allow the public to comment on transit needs in the unincorporated areas of the County; and close the public hearing and direct the Clerk of the Board to forward an action summary of the meeting to the Humboldt County Association of Governments (HCAOG) for inclusion in their hearing.

*A motion was made by Supervisor Bohn, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**K. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Child Support Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Director of Child Support Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

2. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Humboldt County Adult Protective Services v. Judith C. Magney; Humboldt County Superior Court Case No. CV150159.

*The Board of Supervisors met in conference with Legal Counsel on existing litigation pursuant to Government Code section 54956.9 subd. (a); Humboldt County Adult Protective Services v. Judith C. Magney; Humboldt County Superior Court Case No. CV150159. There was no action to report.*

#### L. ADMINISTRATIVE ABATEMENT HEARINGS

#### M. DISCUSSION ITEMS

##### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

#### N. ADJOURNMENT

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
November 8, 2016



MINUTES  
TUESDAY, NOVEMBER 8, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, November 15, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

ANA HARTWELL  
Deputy Clerk of the Board

MARK LOVELACE  
Chair of the Board