

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, May 8, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificate of Recognition for Kellie Jack and Peers in Honor of Ten Years of Commitment to the Hope Center (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify the Certificate of Recognition.

Attachments: [Certificate of Recognition for Kellie Jack and Peers.pdf](#)

2. National Children's Mental Health Awareness Day Proclamation (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [National Children's Mental Health Awareness Day Proclamation.pdf](#)

3. Older American Month Proclamation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [Older American Month Proclamation.pdf](#)

4. Proclaim May 6-12, 2018 as Nurses Week in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [Nurses Week Proclamation.pdf](#)

5. Soroptimist International Annual Conference Welcome Letter (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the letter.

Attachments: [Soroptimist International Annual Conference Welcome Letter.pdf](#)

6. Resolution for Temporary Road Closures for the Old Timers Parade in Orleans on June 17, 2018 (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the resolution and direct the Clerk of the Board to mail a certified copy to Mr. Vern Callahan, Caltrans Office, P.O. Box 3700, Eureka, CA 95502-3700.

Attachments: [Old Timers Parade Resolution.pdf](#)

7. Resolution of Support for the 16th Annual Salmon Relay Run (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the resolution and direct the Clerk of the Board to email a certified copy to Margo Robbins at mrobbins@ktjud.k12.ca.us.

Attachments: [Resolution of Support.pdf](#)

Clerk of the Board**8. Approval of the Action Summary - Meeting of May 1, 2018**

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of May 1, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of May 1, 2018.pdf](#)

9. Housing Trust Fund and Homeless Solutions Committee (HTFHSC) Appointments

Recommendation: That the Board of Supervisors receive, approve and file the appointments to the newly formed Housing Trust Fund and Homeless Solutions Committee.

Attachments: [HTFHSC Appointments.pdf](#)

10. Approval of the Action Summary - Department Budget Reports Meeting of April 30, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of April 30, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Department Budget Reports.pdf](#)

County Administrative Office**11. Bid Authorization for the Case Management Building Located at 2933 H Street, Eureka, CA**

Recommendation: That the Board of Supervisors receive and approve the plans and specifications for the Humboldt County Case Management Building Americans with Disabilities Act (ADA) Project; and authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on June 5th, 2018.

Attachments: [Staff Report, Architectural Plans.pdf](#)
[Specifications for ADA Improvements.pdf](#)
[Proof of Publication.pdf](#)

12. Allocation of a CAO Project Manager for Americans with Disabilities Act (ADA)

Recommendation: That the Board of Supervisors allocate a 1.0 full-time equivalent (FTE) CAO Project Manager position (class 0198, salary range 493) in fund 3552, budget unit 152 (ADA Compliance).

Attachments: [Allocation of a CAO Project Manager for ADA.pdf](#)

Department of Health and Human Services: Administration**13. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve the extension of extra help hours for: Teresa Cengia, Vocational Assistant to 1920 hours through June 30, 2018; Anita Fullbright, Public Health Nurse to 1920 hours through June 30, 2018; Haylee Gaston, Mental Health Worker to 1920 hours through June 30, 2018; Linda Shepard, Nutrition Aide to 1920 hours through June 30, 2018; and Patty Wheeler, Mental Health Worker to 1920 hours through June 30, 2018 (4/5 vote required).

Attachments: [Extension of Extra Help Hours Past the 960 Hour Limit.pdf](#)

14. Agreement with LMT & Associates Consulting, Inc. for Fiscal Year 2018-2019 to Provide Consultation on Implementation of Complex Continuum of Care and Katie A. Services in Accordance with State and Federal Regulations

Recommendation: That the Board of Supervisors approve the agreement with LMT & Associates Consulting, Inc. for Fiscal Year 2018-2019; authorize the Chair of the Board to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to return two (2) executed originals of the agreement to the Department of Health and Human Services (DHHS) - Contract Unit.

Attachments: [Agreement with LMT & Associates Consulting, Inc.pdf](#)

Department of Health and Human Services: Mental Health**15. First Amendment to the Professional Services Agreement with California Psychiatric Transitions, Inc. Regarding the Provision of Long-Term Residential Treatment Services**

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with California Psychiatric Transitions, Inc. regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years

2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Health and Human Services-Contract Unit.

Attachments: [First Amendment, Agreement with California Psychiatric Transitions, Inc.pdf](#)

16. Second Amendment to the Professional Services Agreement with Davis Guest Home Regarding the Provision of Long-Term Residential Treatment Services

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached second amendment to the professional services agreement with Davis Guest Home regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Health and Human Services-Contract Unit for further processing.

Attachments: [Second Amendment to the Professional Services Agreement, Davis Guest Home.pdf](#)

Department of Health and Human Services: Public Health

17. Health Officer Agreement for Services for Fiscal Year (FY) 2018-19

Recommendation: That the Board of Supervisors approve, ratify and authorize the Chair to execute three (3) originals of the attached Health Officer agreement with Donald I. Baird, M.D. for services for FY 2018-19; and direct the Clerk of the Board to return two (2) signed originals of the agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS-Employee Services.

Attachments: [Health Officer Agreement.pdf](#)

Human Resources

18. Additions of New Department Head and Classified Classification for the Classification Plan

Recommendation: That the Board of Supervisors adopt the new department head level job class of Director of Aviation (class 0839, salary \$9,339.00 monthly, unit 10) into the classification plan, effective immediately; adopt Resolution No. _____ (Attachment A) approving the Amendment to the Compensation Plans for the Elected and Appointed Department Heads effective immediately; adopt the new management and confidential job class of Human Resources Project Manager (class 0702, salary range 493, unit 09) into the classification plan effective immediately; and adopt Resolution No. _____ (Attachment B) approving the

Amendment to the Compensation Plans for the Management and Confidential effective immediately.

Attachments: [Additions of New Department Head and Classified Classification.pdf](#)

Public Works

19. Annual Revisions to the County of Humboldt's Maintained Road System

Recommendation: That the Board of Supervisors adopt the resolution for annual revisions in the County Maintained Road System 2017-2018 (Attachment 1); and direct the Clerk of the Board to provide a certified copy of the Board order and resolution to the Department of Public Works for submittal to California Department of Transportation (Caltrans).

Attachments: [Annual Revisions to the County of Humboldt's Maintained Road System.pdf](#)

20. Consultant Services Agreement with SHN Consulting Engineers and Geologist, Inc. Regarding the Provision of Construction Management Services for Jacoby Creek Bridge (4C-124) on Brookwood Drive (4K250) at Post Mile 0.12

Recommendation: That the Board of Supervisors approve the selection of SHN Consulting Engineers and Geologists as the consulting firm to provide construction management services; approve and authorize the Chair of the Board to execute three (3) original copies of the attached consultant services agreement with SHN Consulting Engineers and Geologists regarding the provision of construction management services; and direct the Clerk of the Board to return two (2) executed original copies of the attached consultant services agreement to the Department of Public Works for further processing.

Attachments: [Consultant Services Agreement, SHN Consulting Engineers and Geologist, Inc.pdf](#)

21. Dinner Creek Culvert Replacement Project; Agreement Number P1610515; Contract Number 211304

Recommendation: That the Board of Supervisors award the contract for Dinner Creek Culvert Replacement Project to GR Wilcox Enterprises, Inc., for the total amount of \$550,178.30; authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0331 and transfer \$687,678.00 from 1200321-0330 to the new contract account per the attached appropriation transfer.

Attachments: [Dinner Creek Culvert Replacement Project.pdf](#)

22. Pedestrian Countdown Signal Project: HSIPL 5904(160), Contract Number 217102

Recommendation: That the Board of Supervisors approve the plans and specifications, for the Pedestrian Countdown Signal Project, HSIPL 5904(160), Contract Number 217102; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 19, 2018, at 2:00 pm.

Attachments: [Pedestrian Countdown Signal Project.pdf](#)
[Proof of Publication.pdf](#)

23. Consultant Services Agreement with Environmental Science Associates to Update the Humboldt County Airports Land Use Compatibility Plan

Recommendation: That the Board of Supervisors approve the selection of Environmental Science Associates as the consulting firm to update the Humboldt County Airports Land Use Compatibility Plan (ALUCP); approve and authorize the Chair of the Board to execute three (3) original copies of the attached consultant services agreement with Environmental Science Associates to update the ALUCP (Attachment 1); authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement; authorize the Public Works Director to enter into agreements with the City of Eureka, Hoopa Tribe, and Resort Improvement District to include Samoa Field, Hoopa Airport, and Shelter Cove Airport, respectively, in the ALUCP update; and direct the Clerk of the Board to return two (2) executed original copies of the attached consultant services agreement to the Department of Public Works for further processing.

Attachments: [Staff Report.pdf](#)
[Consultant Services Agreement.pdf](#)
[RFP.pdf](#)
[RFP Responses.pdf](#)

24. Adoption of Initial Study and Proposed Mitigated Negative Declaration of Environmental Impact for the California Redwood Coast-Humboldt County (ACV) Airport Microgrid Project

Recommendation: That the Board of Supervisors review the attached Initial Study and Proposed Mitigated Negative Declaration for the California Redwood Coast-Humboldt County (ACV) Airport Microgrid Project; approve, and authorize the Chair of the Board to execute, the attached resolution adopting the Initial Study and Proposed Mitigated Negative Declaration for the California Redwood Coast-Humboldt County (ACV) Airport Microgrid Project; and direct the Department of Public

Works to file a Notice of Determination with the Humboldt County Clerk-Recorder's Office.

Attachments: [Staff Report.pdf](#)
[Initial Study and Proposed Mitigated Negative Declaration.pdf](#)
[Comment Letter.pdf](#)
[Response to Comments.pdf](#)
[Resolution, Notice of Determination.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

Clerk of the Board

1. Appointment to Fill the Vacancy on the Headwaters Fund Board (HFB)

Recommendation: That the Board of Supervisors appoint Elizabeth Cameron to fill the vacant seat on the Headwaters Fund Board.

Attachments: [Appointment to Fill the Vacancy on the HFB.pdf](#)

2. Housing Trust Fund and Homeless Solutions Committee (HTFHSC) Appointments for At-Large Positions

Recommendation: That the Board of Supervisors appoint three (3) At-Large members to the newly formed Housing Trust Fund and Homeless Solutions Committee.

Attachments: [HTFHSC Appointments for At-Large Positions.pdf](#)
[Public Comment.pdf](#)

County Counsel

3. Temporary Employment of Retired Annuitant as Deputy County Counsel in the County Counsel's Office

Recommendation: That the Board of Supervisors resolve that the employment of Joyce Stigter as a temporary retired annuitant Deputy County Counsel with the Humboldt County Counsel's office is necessary to fill a critically needed position and that Joyce Stigter's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

Attachments: [Temporary Employment of Retired Annuitant .pdf](#)

J. PUBLIC HEARINGS

Planning and Building Department

1. Zoning Ordinance Amendments, Commercial Cannabis Land Use Ordinance, Case Number OR-17-02

Recommendation: That the Board of Supervisors

1. Introduce the proposed ordinance establishing a temporary moratorium outside of the Coastal Zone on accepting applications for any permits for Cannabis Activities in the Yurok Area of Traditional Tribal Cultural Affiliation by title and waive further reading [Attachment 6]; and
2. Receive and consider; the staff report; the Planning Commission's recommendation to certify the Final Environmental Impact Report (FEIR) and adopt the ordinances; the FEIR [Attachment 10]; and written comments received since the April 10, 2018 meeting [Attachment 11], open the public hearing, and accept public comment on any new information presented; and
3. Close the public hearing; and
4. Deliberate on the proposed ordinances; and

5. Adopt the proposed ordinances by taking the following actions:

a. Adopt the attached Resolution No. _____ [Attachment 1] certifying the Final Environmental Impact Report (FEIR), making the findings required by CEQA, and adopting the Statement of Overriding Considerations and the Mitigation Monitoring and Reporting Program; and

b. Adopt Resolution No. _____ [Attachment 2] A Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments and consistency with the Coastal Act, and transmitting the coastal zoning ordinance, including all necessary supporting documentation, to the California Coastal Commission as an amendment to the certified Local Coastal Program for their review and certification in accordance with Public Resources Code Section 30514; and

c. Adopt Resolution No. _____ [Attachment 3] A Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments not in the coastal zone.

d. Adopt Ordinance No. _____ [Attachment 4] approving the proposed Coastal Zoning Ordinance changes amending sections 313-55.4, 313-55.3.11.7, 313-55.3.7 and 313-55.3.15 of Chapter 3 of Division 1 of Title III of the County Code; and

e. Adopt Ordinance No. _____ [Attachment 5] approving the proposed Inland Zoning Ordinance changes amending sections 314-55.4, 314-55.3.11.7, 314-55.3.7 and 314-55.3.15 of Chapter 4 of Division 1 of Title III of the County Code; and

f. Adopt Resolution No. _____ [Attachment 7] establishing a limit on the number and acres of Cultivation Permits, and prohibiting expansion of existing cultivation and new cultivation in designated subwatersheds; and

g. Adopt Ordinance No. _____ [Attachment 6] establishing a Temporary Moratorium on accepting applications for any permits for Cannabis Activities in the Yurok Area of Traditional Tribal Cultural Affiliation outside of the Coastal Zone; and

h. Direct the Clerk of the Board to publish Summaries of the Ordinances within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance [Attachments 8, 9] and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance along with the names of those Supervisors voting for and against the ordinance; and

i. Direct Planning Staff to prepare and file a Notice of Determination and Notice of Exemption for the Coastal CCLUO provisions with the County Clerk and Office of Planning and Research; and

j. Direct staff to schedule a noticed public hearing no later than 45-days from the date of adoption of the Temporary Moratorium Ordinance on accepting applications for any permits for Cannabis Activities in the Non Coastal Yurok Area of Traditional Tribal Cultural Affiliation to consider an extension to that ordinance in accordance with the provisions of Government Code Section 65858.

Attachments: [Staff Report.pdf](#)
[Resolution Certifying the Environmental Impact Report.pdf](#)
[Resolution 18-41.pdf](#)
[Resolution 18-42.pdf](#)
[Ordinance No. 2598.pdf](#)
[Ordinance No. 2599.pdf](#)
[Ordinance No. 2600.pdf](#)
[Resolution Establishing a Cap.pdf](#)
[Post-Adoption Summaries.pdf](#)
[Final Environmental Impact Report.pdf](#)
[Public Comment & Handouts.pdf](#)

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with legal counsel pursuant to subdivision (b) of Government Code Section 54957 to consider the evaluation of performance of a public employee and to hear complaints or charges brought against the employee by another person or employee.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>