

BOARD OF SUPERVISORS

REX BOHN
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ESTELLE FENNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 3, 2020

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. March for Meals Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[MarchforMeals.pdf](#)
[Public Comment.pdf](#)

2. International Women's Day Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[International Womens Day Proclamation .pdf](#)

3. Grand Jury Awareness Month (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Grand Jury.pdf](#)

4. Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients for 2020 (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Ratify authorization for the Chair to sign the Certificates of Recognition.

Attachments: [Staff Report](#)
[Arcata Chamber of Commerce Award Certificates 2020.pdf](#)

5. Proclaim March 2020 as Brain Injury Awareness Month (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Proclamation.pdf](#)
[Staff Report](#)

6. Letter of Support to California Fish and Game Wildlife Branch Regarding the Goose Season Date Changes (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Letter of Support- Goose.pdf](#)
[Staff Report](#)

7. Letter of Support to California Fish and Game Commission Regarding the Proposed Changes to the Elk Hunting Regulations (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[Elk Regulation Support.pdf](#)

8. Certificates of Recognition for the Fortuna Chamber of Commerce Award Winners (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Ratify authorization for the Chair to sign the Certificates of Recognition.

Attachments: [Fortuna Chamber of Commerce Award Certificates.pdf](#)
[Staff Report](#)

Clerk of the Board

9. Approval of the Action Summary - Meeting of February 25, 2020

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of February 25, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 2-25-20](#)

County Administrative Office

10. Modification to Board Meeting Schedule - Calendar Year 2020

Recommendation: That the Board of Supervisors:
1. Modify the Board Meeting Schedule for Calendar Year 2020 by cancelling the May 12 meeting.

Attachments: [Staff Report](#)

Department of Health and Human Services: Administration**11. Agreement with Open Door Community Health Centers to assist with CalFresh Outreach and Support Activities**

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached agreement with Open Door Community Health Centers to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households in an amount not to exceed \$526,097.50; and
 2. Direct the Clerk of the Board to route the executed agreement to the (DHHS) -Contract Unit for forwarding to DHHS-Social Services Administration.

- Attachments:** [Staff Report](#)
[ODCHC - CF Outreach Agreement FY 19-20](#)
[20-21 CalFresh Certificate of Coverage](#)
[Executed ODCHC - CF Outreach Agreement FY 19-20.pdf](#)

12. Professional Services Agreement with the City of Eureka Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Individuals and Families Experiencing, or at Risk of Experiencing, Homelessness in Humboldt County

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the City of Eureka regarding the provision of rental assistance, case management and supportive services to individuals and families experiencing, or at risk of experiencing, homelessness in Humboldt County for the period of March 3, 2020 through March 2, 2021;
 2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 3. Direct the Clerk of the Board to route two (2) fully executed original copies of the attached professional services agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

- Attachments:** [Professional Services Agreement with the City of Eureka Regarding the Provision o](#)
[Staff Report](#)
[Fillable Request for REMIF COC](#)
[Executed Professional Services Agreement with the City of Eureka Regarding the P](#)

13. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Individuals Between 18 and 22 Years of Age Who Are Experiencing, or at Risk of Experiencing, Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of rental assistance, case management and supportive services to individuals between 18 and 22 years of age who are experiencing, or at risk of experiencing, homelessness in Humboldt County for the period of March 3, 2020 through March 2, 2021;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to route one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Redwood Community Action Agency Regarding](#)

[RCAA COI](#)

[RCAA Cert of Endorsement](#)

[Executed Professional Services Agreement with Redwood Community Action Agency F](#)

Department of Health and Human Services: Public Health

14. First Amendment to the Health Officer Agreement for Fiscal Years (FY) 2019-20 and 2020-21

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached First Amendment to the Health Officer Agreement with Teresa Frankovich, M.D. increasing the position from a 0.70 full-time equivalent (FTE) to 1.0 FTE for the remainder of FY 2019-20 and FY 2020-21; and
2. Direct the Clerk of the Board to return the agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS - Employee Services.

Attachments:

[Staff Report](#)

[Original Health Officer Agreement for Services between County of Humboldt and T](#)

[First Amendment to the Health Officer Agreement](#)

[Executed First Amendment to the Health Officer Agreement.pdf](#)

Department of Health and Human Services: Social Services

15. Memorandum of Understanding by and between the Humboldt County Office of Education, Humboldt County School Districts, and County of Humboldt through its Probation Department and Department of Health and Human Services - Child Welfare Services Division regarding the Humboldt County Foster Youth Education Transportation Coordination Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Director of the Humboldt County Department of Health and Human Services - Child Welfare Services Division, or a designee thereof, to execute the attached Memorandum of Understanding by and between the Humboldt County Office of Education, Humboldt County School Districts, and County of Humboldt through its Probation Department and Department of Health and Human Services - Child Welfare Services Division;
2. Approve, and ratify the signature of the Humboldt County Chief Probation Officer for the attached Memorandum of Understanding by and between the Humboldt County Office of Education, Humboldt County School Districts, and County of Humboldt through its Probation Department and Department of Health and Human Services - Child Welfare Services Division; and
3. Direct the Clerk of the Board to return the fully executed attached Memorandum of Understanding to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[FY Transportation MOU - Signed by HCOE](#)

16. Professional Services Agreement with Boys and Girls Club of the Redwoods to Reduce Suffering that may Result from Abuse and Trauma

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Boys and Girls Club of the Redwoods for fiscal years 2019-20 through 2021-22 in an amount not to exceed \$60,000; and
2. Direct the Clerk of the Board to route the fully executed agreement to the DHHS-Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement by and Between County of Humboldt and Boys and Girls Club of the Redwoods - BGCR.pdf](#)

[Executed Professional Services Agreement by and Between County of Humboldt and Boys and Girls Club of the Redwoods](#)

Human Resources**17. Outsourcing Payroll services to ADP®**

- Recommendation:** That the Board of Supervisors:
1. Cancel the Request for Proposal (RFP) for Time and Attendance/Payroll Services issued on February 25, 2020;
 2. Grant an exemption from the requirement for a Request for Proposal set forth in section 5.3 of the County Purchasing Policy;
 3. Authorize the Director of Human Resources to negotiate the terms of an agreement for Time and Attendance/Payroll services with ADP; and
 4. Authorize the Director of Human Resources to sign a Letter of Engagement with ADP pending the Board's approval of a negotiated agreement.

Attachments: [Staff Report](#)

Public Works**18. Consultant Services Agreement with Crawford & Associates, Inc. Regarding the Provision of On-Call Professional Geotechnical Investigation and Engineering Services**

- Recommendation:** That the Board of Supervisors:
1. Approve the selection of Crawford & Associates, Inc. as the consulting firm to provide on-call professional geotechnical investigation and engineering services;
 2. Approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Crawford & Associates, Inc. regarding the provision of on-call professional geotechnical investigation and engineering services;
 3. Authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement with Crawford & Associates, Inc.; and
 4. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached consultant services agreement with Crawford & Associates, Inc. to the Department of Public Works for further processing.

Attachments: [Staff Report](#)
[Final Ranking on-Call Geotech DPW2019-002.pdf](#)
[Agreement Crawford Associates - On Call Geotech \(2020-01-30\)_RM.pdf](#)
[Executed Agreement Crawford Associates - On Call Geotech \(2020-01-30\)_RM.pdf](#)

19. Storm Damage Repair to Bair Road (6L300) Post Miles 0.50 1.30, 3.00, 4.10 and Stover Road (6M100) Post Mile 5.47

- Recommendation:** That the Board of Supervisors:
1. Approve the attached plans and specifications for the Bair Road (6L300) Post Miles 0.50 1.30, 3.00, 4.10 and Stover Road (6M100) Post Mile 5.47 Storm Damage Repair Project; and

2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 7, 2020, at 2:00 p.m.

Attachments: [Staff Report](#)
 [Bair & Stover_Planset.pdf](#)
 [Bair & Stover_Special Provisions.pdf](#)

Sheriff

20. Approve Advanced Step for Correctional Deputy I, Brian Stinnett (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve advance step at Salary Range 357, Step D for Correctional Deputy I, Brian Stinnett. (4/5 Vote Required)

Attachments: [Staff Report](#)

D. ITEMS PULLED FROM CONSENT

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

F. SPECIAL PRESENTATIONS

Clerk of the Board

1. Update by the Human Rights Commission Related to Human Trafficking Funding

Recommendation: That the Board of Supervisors:
1. Here the presentation and take appropriate action, if required.

Attachments: [Staff Report](#)

G. MATTERS INITIATED BY BOARD MEMBERS**Board of Supervisors**

1. Appointment of a County Contact for the California Forest Management Task Force (Supervisor Steve Madrone and Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Appoint a member of the Board of Supervisors to represent Humboldt County in a local government working group of the California Forest Management Taskforce; and
2. Direct staff to return with a supplemental budget for additional travel dollars for the Board member appointed to the Forest Management Taskforce.

Attachments: [Attachment 1 Letter from Jennifer Montgomery - Director of the Governors Forest Staff Report](#)

2. Master Good Neighbor Agreement with the United States Department of Agriculture, Forest Service, Six Rivers National Forest Regarding the Provision of Authorized Forest, Rangeland and Watershed Restoration Services (Supervisor Rex Bohn and Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize, the Humboldt County Public Works Director, or a designee thereof, to execute a substantially similar version of the attached master good neighbor agreement with the United States Department of Agriculture, Forest Service, Six Rivers National Forest regarding the provision of authorized forest, rangeland and watershed restoration services;
2. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached master good neighbor agreement with the United States Department of Agriculture, Forest Service, Six Rivers National Forest, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute any and all subsequent supplemental project agreements with the United States Department of Agriculture, Forest Service, Six Rivers National Forest regarding the provision of specific forest, rangeland and watershed restoration services, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Attachment 1 Draft Master Good Neighbor Agreement with the United States Depar Staff Report](#)

3. The Impact of Consumer Price Index Related Increases on Cannabis Excise Tax Bills (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Discuss the benefits of imposing a stay on collection of the annual increase on Cannabis Excise Taxes for the 2020 calendar year; and
2. Direct staff to bring back an agenda item with supporting documentation necessary to effectuate a stay on collection of the annual increase Cannabis Excise Taxes for the 2020 calendar year.

Attachments: [Staff Report](#)

H. DEPARTMENT REPORTS

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 9:05 a.m. - Ferndale High School Students Visit to the Board of Supervisors Meeting (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Welcomes the Ferndale High School Students to the Board Meeting.

Attachments: [Staff Report](#)

2. 1:30 p.m. - Consider an Energy Resilience and Independence Bond Measure Initiative for the November 2020 Ballot (Supervisor Mike Wilson and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Direct staff to examine the legal requirements and timelines necessary to put a bond measure on the November 2020 ballot; and
2. Direct staff to return to the Board on March 17th with a budget proposal to fund necessary polling and further review the time frame to meet the ballot deadlines.

Attachments: [Staff Report](#)
[Public Comment](#)

Board of Supervisors - Closed Session

3. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.
4. 12:00 p.m. - Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.
5. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389.
6. 12:00 p.m. - A conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.; case number DR190340.
7. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Donald Lilly v. County of Humboldt, et al. – case number 19-cv-07941 NC (PR).
8. 12:00 p.m. - Conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of U.S. v. Humboldt County, Case No. 1:16-cv-05139-NJV.
9. 12:00 p.m. - A conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Forbes v. Humboldt County, Case No. 4:19-cv-05514-JST.

L. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

All persons in attendance at public meetings are requested to observe the following rules of civil debate:

- 1. We may disagree, but we will be respectful of one another.*
- 2. All comments will be directed to the issue at hand.*
- 3. Personal attacks are unacceptable.*
- 4. Applauding or other displays of approval/disapproval are discouraged.*

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>