



COUNTY OF HUMBOLDT

For the meeting of: 1/14/2025

File #: 25-59

To: Board of Supervisors

From: Libraries

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Approve Grant Agreement with First 5 Humboldt for Library Services to Young Children and Families throughout Humboldt County for Fiscal Year (FY) 2024-25

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve and authorize the Purchasing Agent to execute, the attached grant agreement with First 5 Humboldt regarding library services in the amount of \$67,500 for the period of July 1, 2024, through June 30, 2025; and
2. Authorize the Purchasing Agent to execute any and all subsequent amendments to the attached grant agreement with First 5 Humboldt, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return three fully executed original copies of the attached grant agreement with First 5 Humboldt to the Humboldt County Library.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

The Humboldt County Library (HCL) has collaborated with First 5 Humboldt since January 2004, to provide enhanced services to families with children from the prenatal stage to 5 years of age. The initial grant agreement authorizing the collaboration has since continued on a yearly basis, after program evaluation and discussion between HCL and First 5 Humboldt.

The current 1-year agreement, in the amount of \$67,500 began July 1, 2024 and continues through June 30, 2025. This item comes to your Board after the effective date due to an administrative oversight.

The purpose of this grant is to promote and foster a family-friendly environment at the HCL, enhance HCL's outreach programs by targeting library services to geographically isolated ethnic and at-risk families, bolster the general library collections with multicultural, bilingual, and early literacy materials, and augment HCL's collection with new books and audiovisual resources about parenting and child-rearing skills and strategies.

HCL will build and strengthen its network of community collaborations among similar organizations within the communities it serves through programs such as "Leap into Literacy, Books on the Go," that HCL operates at 13 sites, including Head Start programs and preschools from Orleans to Redway. Most of these 13 sites are in geographically remote rural areas without consistent access to

library services. Two of the sites serve programs with Spanish-speaking enrollments of over 40 percent. "Leap into Literacy" also serves the Yurok Tribe Head Start campuses in Weitchpec and Eureka. To support early literacy and to provide access to reading and educational materials in these rural sites, HCL staff select and drop off materials at these sites for use by teachers and caregivers. Also, in order to model best practices for parents, teachers, and caregivers in the provision of educational programming for the benefit of children aged 0-5, the Children's Services Outreach Coordinator offers story time visits and parent workshops to the sites. The collaboration between HCL and First 5 Humboldt has proven beneficial to many residents of Humboldt County, particularly those in the most remote rural communities.

Accordingly, the Humboldt County Library recommends that the Board of Supervisors approve, and authorize the Purchasing Agent to execute, the attached grant agreement with First 5 Humboldt regarding the provision of library services. Staff also recommends that the Board authorize the Purchasing Agent to execute any and all subsequent amendments to the attached grant agreement with First 5 Humboldt, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the provision of needed library services.

SOURCE OF FUNDING:

Library Fund (1500), Grants Local 524075, First 5 Humboldt Grant restricted funds

FINANCIAL IMPACT:

<i>Expenditures (Fund, Budget Unit)</i>	FY24-25
<i>Budgeted Expenses</i>	<u>\$67,500</u>
<i>Total Expenditures</i>	<u>\$67,500</u>

**Projected amounts are estimates and are subject to change.*

<i>Funding Sources (Fund, Budget Unit)</i>	FY24-25
<i>State/Federal Funds</i>	<u>\$67,500</u>
<i>Total Funding Sources</i>	<u>\$67,500</u>

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The attached grant agreement with First 5 Humboldt has a total amount payable of \$67,500 for the period of July 1, 2024 through June 30, 2025.

The award and acceptance for this grant was anticipated and included in the Library's adopted budget, 1500621, for FY 2024-25.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no staffing impact with the approval of this item.

OTHER AGENCY INVOLVEMENT:

First 5 Humboldt

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose to not approve the agreement. However, this alternative is not recommended as it will minimize the delivery of library services to underserved and vulnerable populations.

ATTACHMENTS:

ATTACHMENT 1 First 5 Library Grant Agreement

EXHIBITS A-G

PREVIOUS ACTION/REFERRAL:

Meeting of: January 23, 2024

File No.: 24-35

