

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNELL
Vice Chair - Second District
MARK LOVELACE
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
WENDY B. CHAITIN
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, October 21, 2014

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

Human Resources

1. Ratification of 2014-2015 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) for Representation Units 1-4 (CONSENT)

Recommendation: That the Board of Supervisors adopt Resolution No. _____ (attached) approving the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1684 for Units 1-4; and authorize the Chairman of the Board of Supervisors to execute the Memorandum of Understanding.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

C. CONSENT CALENDAR**Board of Supervisors**

1. Fortuna Kiwanis 2014 Business Leader/Woman of Distinction and Family of the Year Certificates (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Informational Report on the Reappointment of Tom Cleary and Harry Vaughn to the Fish and Game Advisory Commission (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Informational Report on the Appointment of Dennice Stone to the Citizens Law Enforcement Liaison Committee (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Child Support Services

4. Approval and Execution of Plan of Cooperation for Case Management Services for Specialized Workers' Compensation Cases between the Humboldt County Department of Child Support Services and the Lassen County Department of Child Support Services for July 1, 2014 through June 30, 2015

Recommendation: That the Board of Supervisors approve and execute the Plan of Cooperation between the Humboldt County Department of Child Support Services and the Lassen County Department of Child Support Services for July 1, 2014, through June 30, 2015, allowing Humboldt County to provide case management services for specialized Workers' Compensation cases to Lassen County for the purpose of collecting funds in child-support cases; and authorize the Director of the Department of Child Support Services to sign all future Plans of Cooperation for Workers' Compensation services between the Humboldt County Department of Child Support Services and other local child support agencies (LCSAs).

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

5. Approval of the Action Summary - Meeting of October 14, 2014

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of October 14, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Administrative Office

6. Agreement for Network Support Services

Recommendation: That the Board of Supervisors: Approve the attached professional services agreement with Development Group, Inc. (DGI) for network monitoring, maintenance, hardware replacement and support services; Authorize the Chair of the Board to sign three (3) originals of the proposed agreement; and direct the Clerk of the Board to return two (2) signed originals of the proposed agreement to the Information Technology division.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Counsel

7. Amendments to the Rules, Regulations and Procedures for Establishment and Operation of the Greater Eureka Area Advisory Committee (GEAMAC) and the McKinleyville Municipal Advisory Committee (MMAC) Clarifying the Scope of Topics Included in the Operational Responsibilities

Recommendation: That the Board of Supervisors approve the proposed amendments to the Operational Responsibilities set forth in the Rules, Regulations and Procedures for Establishment and Operation of the GEAMAC (Attachment 1) and the MMAC (Attachment 2); direct staff to finalize the proposed amendments and forward the Amended Rules, Regulations and Procedures for Establishment and Operation of the GEAMAC and the MMAC to the respective Advisory Committees and to the Clerk of the Board of Supervisors.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health

8. State Agreement with the Governor's Office of Emergency Services for a 2015 Hazardous Materials Area Plan Exercise

Recommendation: That the Board of Supervisors approve and Authorize the Public Health Director or their designee to sign the Assistance Agreement between the Governor's Office of Emergency Services (OES) and the Department of Health and Human Services (DHHS), Public Health, Division of Environmental Health (DEH) for \$18,392 for the period of October 15, 2014 through September 15, 2015; authorize the Public Health Director, or their designee to approve any subsequent amendments directly related to the Agreement; and direct the Clerk of the Board to send a fully executed Agenda Item to DHHS, Contract Unit.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Social Services

9. Second Option to Extend the Lease at 231 Second Street, Suites 301 and 303, Eureka

Recommendation: That the Board of Supervisors approve exercising the second option to extend the Lease at 231 Second Street, Suites 301 and 303, Eureka with JLPREO, LLC for office space through December 31, 2015; direct the Clerk of the Board to return one (1) executed agenda item to Public Works-Real Property Division; and authorize Public Works-Real Property Division to send a notice to Lessor that the County is exercising the second option to extend the Lease through December 31, 2015.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

District Attorney

10. Grant Application for Fiscal Year (FY) 2014-15 Unserved/Underserved Victim Advocacy and Outreach Program

Recommendation: That the Board of Supervisors authorize the Chair to sign both the Grant Award Face Sheet and the Certification of Assurance of Compliance; and direct the Clerk of the Board to process and return the executed original copy of the Grant to the District Attorney's Office, attention Kevin Furtado, for submission to the State.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Planning and Building Department

11. Approve an Agreement for Consultant Services for an Environmental Impact Report for the Humboldt Redwood Company Conditional Use Permit CUP-13-013, and Supplemental Budget for Planning and Building, Current Planning Division (277) (4/5 Vote Required)

Recommendation: That the Board of Supervisors receive the staff report; authorize the Chairperson of the Humboldt County Board of Supervisors to execute the attached Three-Party Agreement between the County of Humboldt (County), Humboldt Redwood Company (Applicant), and SHN Consulting Engineers (Consultant) for Preparation of an Environmental Impact Report by a Special Services Consultant (Attachment 2); authorize Trust Fund Account, No. 3575, be used as an escrow account for depositing payments from the Applicant for consulting services; and authorize the supplemental budget attached (4/5 vote required).

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

12. Annual Report for FY 2013/14 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area (Fund 3703)

Recommendation: That the Board of Supervisors adopt the Resolution accepting the Report and adopting findings related to the Mill Creek Marketplace Development Impact Fee; direct the Auditor's Office to release \$12,043.08 held in Fund 3703, as outlined in Section 329-8(b) of the Humboldt County Code and the associated Agreement to Browman Development Company, Inc; and direct the Auditor's Office to journal the County Administrative fee of \$494.32 to Budget Unit 166.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Annual Report for FY 2013/14 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area and Direction to Update Fees (Fund 3706)

Recommendation: That the Board of Supervisors adopt the Resolution accepting the Report and adopting findings related to Drainage Fees in the McKinleyville Drainage Area; and direct staff to review and update the McKinleyville Drainage Fee as necessary.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Construction of Railroad Crossing Improvements at Various Locations; Project No.: RPL-5904(068), Contract No.: 202720

Recommendation: That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between SJL Construction, Inc., and Humboldt County for the railroad crossing improvements at various locations; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$790.63. This will bring the total amount paid to 100% of the contract.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

15. Appropriation Transfer for Removal of Airspace Obstructions from Trees Near the Arcata-Eureka Airport ACV

Recommendation: That the Board of Supervisors approve and authorize the attached Appropriation Transfer to provide for the budget necessary for tree topping and obstruction removal near the Arcata-Eureka Airport.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Presentation on Cruise Ship Marketing Consultant (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, to ask the County Administrative Officer to explore options for where funding could come from and return to the Board of Supervisors in two weeks. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Special Presentation for "Grave Matters," a Historical and Theatrical Event at the Fortuna Sunrise Cemetery (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Per Order of the Chair

3. National Disability Employment Awareness Month (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the proclamation.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS**

H. DEPARTMENT REPORTS

County Administrative Office

1. Responses to 2013-14 Grand Jury Report

Recommendation: That the Board of Supervisors review and modify as necessary the draft responses from the Board of Supervisors to Grand Jury Reports Humboldt Tourism Business Improvement District Follow-Up (Attachment 1), Humboldt County Roads (Attachment 2), Getting County Code Complaints on Track (Attachment 3), How Do We Deal With Children in Crisis? (Attachment 4), Are we Ready for Disaster on the North Coast? (Attachment 5), Late Night/Early Morning Release (Attachment 6) and Humboldt County Homeless Veterans (Attachment 7); review and modify as necessary the proposed Grand Jury responses from departments under the appointment authority of the Board of Supervisors (Attachment 8); approve the document, as may be modified, as the response; direct the Clerk of the Board, within five working days, to submit the final response with an accompanying Board Order, to the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

A motion was made by Supervisor Fennell, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Child Support Services Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Child Support Services Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

3. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****County Administrative Office**

1. County Administrative Officer Report: Federal Legislative Update and Various Other Topics

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer regarding progress on federal legislative issues of interest to Humboldt County, and various other topics, and take action as may be required.

Per Order of the Chair

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

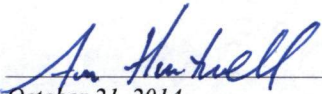
N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




October 21, 2014



MINUTES
TUESDAY, OCTOBER 21, 2014
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 28, 2014, with the vote as shown below.

AYES: Supervisors: Sundberg, Lovelace, Bohn, Fennell, Bass
NAYS: Supervisors: n/a
ABSENT: Supervisors: n/a



ANA HARTWELL
Deputy Clerk of the Board



REX BOHN
Chair of the Board

C-4



COUNTY OF HUMBOLDT

For the meeting of: October 28, 2014

Date: October 22, 2014
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of October 21, 2014**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of October 21, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of October 21, 2014 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their October 21, 2014 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of October 21, 2014

Prepared by Tracy Damico, Deputy Clerk of the Board

CAO Approval: Amy Olsen

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Sundberg Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Bohn, Fennell, Bass
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Oct. 28, 2014

By: Ana Hartwell
 Ana Hartwell, Deputy Clerk of the Board