

BOARD OF SUPERVISORS

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County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, October 21, 2014

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA**Human Resources**

1. Ratification of 2014-2015 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) for Representation Units 1-4 (CONSENT)

Recommendation: That the Board of Supervisors adopt Resolution No. _____ (attached) approving the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1684 for Units 1-4; and authorize the Chairman of the Board of Supervisors to execute the Memorandum of Understanding.

Attachments: [AFSCME Memorandum of Understanding 2014-15.pdf](#)

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. Fortuna Kiwanis 2014 Business Leader/Woman of Distinction and Family of the Year Certificates (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

Attachments: [Fortuna Kiwanis 2014 Certificates.pdf](#)

2. Informational Report on the Reappointment of Tom Cleary and Harry Vaughn to the Fish and Game Advisory Commission (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Reappointments to Fish & Game Advisory Committee.pdf](#)

3. Informational Report on the Appointment of Dennice Stone to the Citizens Law Enforcement Liaison Committee (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment to CLELC.pdf](#)

Child Support Services

4. Approval and Execution of Plan of Cooperation for Case Management Services for Specialized Workers' Compensation Cases between the Humboldt County Department of Child Support Services and the Lassen County Department of Child Support Services for July 1, 2014 through June 30, 2015

Recommendation: That the Board of Supervisors approve and execute the Plan of Cooperation between the Humboldt County Department of Child Support Services and the Lassen County Department of Child Support Services for July 1, 2014, through June 30, 2015, allowing Humboldt County to provide case management services for specialized Workers' Compensation cases to Lassen County for the purpose of collecting funds in child-support cases; and authorize the Director of the Department of Child Support Services to sign all future Plans of Cooperation for Workers' Compensation services between the Humboldt County Department of Child Support Services and other local child support agencies (LCSAs).

Attachments: [Case Management Agreement for Child Support Services.pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of October 14, 2014

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of October 14, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 10-14-2014.pdf](#)

County Administrative Office

6. Agreement for Network Support Services

Recommendation: That the Board of Supervisors: Approve the attached professional services agreement with Development Group, Inc. (DGI) for network monitoring, maintenance, hardware replacement and support services; Authorize the Chair of the Board to sign three (3) originals of the proposed agreement; and direct the Clerk of the Board to return two (2) signed originals of the proposed agreement to the Information Technology division.

Attachments: [Agreement for Network Support Services.pdf](#)

County Counsel

7. Amendments to the Rules, Regulations and Procedures for Establishment and Operation of the Greater Eureka Area Advisory Committee (GEAMAC) and the McKinleyville Municipal Advisory Committee (MMAC) Clarifying the Scope of Topics Included in the Operational Responsibilities

Recommendation: That the Board of Supervisors approve the proposed amendments to the Operational Responsibilities set forth in the Rules, Regulations and Procedures for Establishment and Operation of the GEAMAC (Attachment 1) and the MMAC (Attachment 2); direct staff to finalize the proposed amendments and forward the Amended Rules, Regulations and Procedures for Establishment and Operation of the GEAMAC and the MMAC to the respective Advisory Committees and to the Clerk of the Board of Supervisors.

Attachments: [Amendments to GEAMAC and MMAC Scope of Responsibility.pdf](#)

Department of Health and Human Services: Public Health

8. State Agreement with the Governor's Office of Emergency Services for a 2015 Hazardous Materials Area Plan Exercise

Recommendation: That the Board of Supervisors approve and Authorize the Public Health Director or their designee to sign the Assistance Agreement between the Governor's Office of Emergency Services (OES) and the Department of Health and Human Services (DHHS), Public Health, Division of Environmental Health (DEH) for \$18,392 for the period of October 15, 2014 through September 15, 2015; authorize the Public Health Director, or their designee to approve any subsequent amendments directly related to the Agreement; and direct the Clerk of the Board to send a fully executed Agenda Item to DHHS, Contract Unit.

Attachments: [Agreement for 2015 Hazardous Materials Area Plan Exercise.pdf](#)

Department of Health and Human Services: Social Services

9. Second Option to Extend the Lease at 231 Second Street, Suites 301 and 303, Eureka

Recommendation: That the Board of Supervisors approve exercising the second option to extend the Lease at 231 Second Street, Suites 301 and 303, Eureka with JLPREO, LLC for office space through December 31, 2015; direct the Clerk of the Board to return one (1) executed agenda item to Public Works-Real Property Division; and authorize Public Works-Real Property Division to send a notice to Lessor that the County is exercising the second option to extend the Lease through December 31, 2015.

Attachments: [Extension of Lease at 231 2nd Street Eureka.pdf](#)

District Attorney

10. Grant Application for Fiscal Year (FY) 2014-15 Unserved/Underserved Victim Advocacy and Outreach Program

Recommendation: That the Board of Supervisors authorize the Chair to sign both the Grant Award Face Sheet and the Certification of Assurance of Compliance; and direct the Clerk of the Board to process and return the executed original copy of the Grant to the District Attorney's Office, attention Kevin Furtado, for submission to the State.

Attachments: [Grant Application for Unserved-Underserved Victim Advocacy.pdf](#)

Planning and Building Department

11. Approve an Agreement for Consultant Services for an Environmental Impact Report for the Humboldt Redwood Company Conditional Use Permit CUP-13-013, and Supplemental Budget for Planning and Building, Current Planning Division (277) (4/5 Vote Required)

Recommendation: That the Board of Supervisors receive the staff report; authorize the Chairperson of the Humboldt County Board of Supervisors to execute the attached Three-Party Agreement between the County of Humboldt (County), Humboldt Redwood Company (Applicant), and SHN Consulting Engineers (Consultant) for Preparation of an Environmental Impact Report by a Special Services Consultant (Attachment 2); authorize Trust Fund Account, No. 3575, be used as an escrow account for depositing payments from the Applicant for consulting services; and authorize the supplemental budget attached (4/5 vote required).

Attachments: [HRC Conditional Use Permit CUP-13-013.pdf](#)

Public Works

12. Annual Report for FY 2013/14 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area (Fund 3703)

Recommendation: That the Board of Supervisors adopt the Resolution accepting the Report and adopting findings related to the Mill Creek Marketplace Development Impact Fee; direct the Auditor's Office to release \$12,043.08 held in Fund 3703, as outlined in Section 329-8(b) of the Humboldt County Code and the associated Agreement to Browman Development Company, Inc; and direct the Auditor's Office to journal the County Administrative fee of \$494.32 to Budget Unit 166.

Attachments: [Annual Report FY 2013-14 Mill Creek Marketplace Development.pdf](#)

13. Annual Report for FY 2013/14 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area and Direction to Update Fees (Fund 3706)

Recommendation: That the Board of Supervisors adopt the Resolution accepting the Report and adopting findings related to Drainage Fees in the McKinleyville Drainage Area; and direct staff to review and update the McKinleyville Drainage Fee as necessary.

Attachments: [Annual Report FY 2013-14 Drainage Facility Improvements.pdf](#)

14. Construction of Railroad Crossing Improvements at Various Locations; Project No.: RPL-5904(068), Contract No.: 202720

Recommendation: That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between SJL Construction, Inc., and Humboldt County for the railroad crossing improvements at various locations; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$790.63. This will bring the total amount paid to 100% of the contract.

Attachments: [Construction of Railroad Crossing Improvements.pdf](#)

15. Appropriation Transfer for Removal of Airspace Obstructions from Trees Near the Arcata-Eureka Airport ACV

Recommendation: That the Board of Supervisors approve and authorize the attached Appropriation Transfer to provide for the budget necessary for tree topping and obstruction removal near the Arcata-Eureka Airport.

Attachments: [Removal of Airspace Obstructions Near Airport.pdf](#)

D. SPECIAL PRESENTATIONS

Board of Supervisors

1. Presentation on Cruise Ship Marketing Consultant (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action.

Attachments: [Cruise Ship Marketing Consultant.pdf](#)

2. Special Presentation for “Grave Matters,” a Historical and Theatrical Event at the Fortuna Sunrise Cemetery (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Grave Matters Presentation.pdf](#)
[Handout for Grave Matters Presentation.pdf](#)

3. National Disability Employment Awareness Month (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [National Disability Employment Awareness Month.pdf](#)

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

H. DEPARTMENT REPORTS

County Administrative Office

1. Responses to 2013-14 Grand Jury Report

Recommendation: That the Board of Supervisors review and modify as necessary the draft responses from the Board of Supervisors to Grand Jury Reports Humboldt Tourism Business Improvement District Follow-Up (Attachment 1), Humboldt County Roads (Attachment 2), Getting County Code Complaints on Track (Attachment 3), How Do We Deal With Children in Crisis? (Attachment 4), Are we Ready for Disaster on the North Coast? (Attachment 5), Late Night/Early Morning Release (Attachment 6) and Humboldt County Homeless Veterans (Attachment 7); review and modify as necessary the proposed Grand Jury responses from departments under the appointment authority of the Board of Supervisors (Attachment 8); approve the document, as may be modified, as the response; direct the Clerk of the Board, within five working days, to submit the final response with an accompanying Board Order, to the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

Attachments: [Responses to 2013-14 Grand Jury Report.pdf](#)
[Mattole Valley Charter School Response to Grand Jury Report.pdf](#)
[Public Comment on Responses to Grand Jury Report.pdf](#)

I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Child Support Services Director pursuant to Government Code sections 54954.5 and 54957.
3. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Appearances Sign-In Sheet and Handouts

Attachments: [Public Appearances Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****County Administrative Office****1. County Administrative Officer Report: Federal Legislative Update and Various Other Topics**

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer regarding progress on federal legislative issues of interest to Humboldt County, and various other topics, and take action as may be required.

Attachments: [CAO Report 10-21-2014.pdf](#)

Board of Supervisors**2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters****N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>