



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
CB

For the meeting of: July 24, 2018

Date: June 28, 2018
To: Board of Supervisors
From: Amy S. Nilsen, County Administrative Officer *AN*
Subject: Designation of America's Job Center of California (AJCC) Operator

RECOMMENDATIONS:

That the Board of Supervisors designate Smart Business Resource Center as the third partner to the three agency consortium acting as Operators for the AJCC, locally known as The Job Market.

SOURCE OF FUNDING:

Workforce Innovation and Opportunity Act

DISCUSSION:

In July 2014, the US Congress passed and the President signed the Workforce Innovation and Opportunity Act (WIOA), as an amendment to the Workforce Investment Act of 1998. The WIOA requires the Humboldt County Workforce Development Board (HC-WDB), with the agreement of the chief elected officials, to designate or certify AJCC operators through a competitive process.

The role of AJCC Consortium Operators includes coordinating the service delivery of required AJCC partners and service providers; ensuring implementation of partner responsibilities; contributing as agreed upon in the Memorandum of Understanding – Phases I and II; and reporting to the HC-WDB on operations, performance, and improvement recommendations. Operators may also be tasked with taking on additional responsibilities as directed by the HC-WDB; implementing local policies established by the HC-WDB; and ensuring adherence with all applicable federal and state guidelines.

Prepared by Debbie Damiano, Admin Analyst

CAO Approval *E. Nilsen*

REVIEW: Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. C-10

Meeting of: 1/19/2016

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass
Ayes Bass, Fennell, Sundberg, Bohn, Wilson
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 7/24/18
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

On January 19, 2016, your Board approved a three-agency consortium to include College of the Redwoods (CR), Redwood Community Action Agency (RCAA) and the Department of Health and Human Services, Employment Training Division (DHHS/ETD) to operate the AJCC. As of June 30, 2018, DHHS/ETD will no longer act as an operator. A Request for Proposals was released on June 11, 2018 in order to procure an AJCC operator to replace DHHS/ETD. Pursuant to WIOA law, only current AJCC partners are able to apply. One responsive proposal was received from Smart Business Resource Center. The HC-WDB Executive Committee voted unanimously at their June 27, 2018 meeting to recommend to your Board to appoint Smart Business Resource Center as the third operator to the consortium.

Additionally, a Memorandum of Understanding (MOU) will be entered into, upon Board designation, between the HC-WDB and AJCC Consortium Operators outlining roles and responsibilities.

FINANCIAL IMPACT:

The requested action has no financial impact.

Designation of AJCC Consortium Operators supports your Board's Strategic Framework Core Roles of supporting business and workforce development.

OTHER AGENCY INVOLVEMENT:

Smart Business Resource Center, College of the Redwoods, and Redwood Community Action Agency.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint Smart Business Resource Center and instead direct the HC-WDB to conduct an additional procurement.

ATTACHMENTS:

None.