



AGENDA ITEM NO.  
**C-29**

# COUNTY OF HUMBOLDT

For the meeting of: June 27, 2017

Date: June 5, 2017

To: Board of Supervisors

From: Maggie Fleming, District Attorney *m Fleming*

Subject: Advanced Salary Step Request for Deputy District Attorneys Trenton Timm, Whitney Barnes and Brent Kling (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

- 1) Approve an advanced salary step for Deputy District Attorneys Trenton Timm (position 07), Whitney Barnes (position 05) and Brent Kling (position 02) promoting from Deputy District Attorney II (class 0602, salary range 457, step A) to Deputy District Attorney III, (class 0602, salary range 488, step A), effective July 2, 2017, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required); and
- 2) Direct the Clerk of the Board to forward an approved agenda item to Human Resources and Payroll Offices for processing.

SOURCE OF FUNDING:

General fund budget 1100 205, District Attorney

Prepared by Rachele Davis

CAO Approval *[Signature]*

|         |                            |                      |                       |             |
|---------|----------------------------|----------------------|-----------------------|-------------|
| REVIEW: | Auditor <i>[Signature]</i> | County Counsel _____ | Human Resources _____ | Other _____ |
|---------|----------------------------|----------------------|-----------------------|-------------|

TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Fennell*

Ayes *Sundberg, Fennell, Bass, Bohn*

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent *Wilson*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *June 27, 2017*

By: *[Signature]*

Kathy Hayes, Clerk of the Board

DISCUSSION:

All three employees were hired in 2015 at Deputy District Attorney I, (class 0602, salary range 408, step 1A). Each has two and one-half years of experience as a prosecutor. Because of understaffing and a shortage of senior Deputy District Attorneys, the seriousness and complexity of cases handled by these three employees have rapidly progressed. This rapid progression has required many extra hours of work by each person. Mr. Timm has handled the drug case load for the past year, which involves complicated motions as well as multiple defendant conspiracy cases. He has also worked violent crimes and is handling murder cases. Ms. Barnes has handled child abuse as well as serious and violent felonies cases including manslaughter and murder. Mr. Kling has handled serious and violent felonies including murder and vehicular manslaughter. Deputy District Attorneys Timm, Barnes and Kling have demonstrated the knowledge and skill equal to Level III Deputy District Attorneys in the DA's office. The request to move these three employees to Deputy District Attorney III is based upon a demonstrated increase in the necessary skills and knowledge required to perform at this level. .

FINANCIAL IMPACT:

Mr. Timm, Ms. Barnes, and Mr. Kling are in positions that are allocated in the District Attorney's (DA) budget unit 205, which is a general fund allocation. The DA's office anticipates salary savings from a vacant clerical-staff supervisor position that cannot be filled until physical office space is made available by completion of the floor-covering project in the DA's office. Because that project is still in the planning stage, staff does not anticipate its completion before the last quarter of FY 2017-18. The requested increase in salaries for the three Deputy District Attorneys will total \$25,742 for FY 2017-18. The vacant supervisor position salary is budgeted for \$39,900 in FY 2017-18.

This request supports the Board's Strategic Framework by providing county core services at community-appropriate levels of service, managing county resources to ensure sustainability of services and investing in county employees.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion

ATTACHMENTS:

None