



# COUNTY OF HUMBOLDT

For the meeting of: 11/5/2019

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File #: 19-1472

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**To:** Board of Supervisors

**From:** DHHS: Public Health

**Agenda Section:** Consent

**SUBJECT:**

Professional Services Agreement with Humboldt County Office of Education for Nutrition and Physical Activity for the term of October 1, 2019 through September 30, 2022

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the Professional Service Agreement with the Humboldt County Office of Education (HCOE) in the amount of \$150,000 for the term of October 1, 2019 through September 30, 2022;
2. Authorize the Director of Public Health, or designee, to sign two (2) copies of the agreement;
3. Authorize the Director of Public Health, or designee, to approve all future amendments and documents directly related to this agreement upon approval by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one (1) copy of the certified board report to the Department of Health and Human Services - Contract Unit.

**SOURCE OF FUNDING:**

Public Health Fund

**DISCUSSION:**

On August 20, 2019, your Board approved Grant Agreement #19-10355 with California Department of Public Health (CDPH) for Nutrition Education and Obesity Prevention (NEOP) grant funds. The NEOP grant is part of the Supplemental Nutrition Assistance Program - Education (SNAP-Ed). It operates on a Federal Fiscal Year (FFY) and is supported by the United States Department of Agriculture (USDA). FFY 2020 begins on October 1, 2019 and ends September 30, 2020.

The CDPH NEOP Branch supports local, state and national partners' work toward improving the health status of low-income Californians through increased fruit and vegetable consumption and daily physical activity. According to agreement #19-10355, the County of Humboldt is required to deliver SNAP-Ed services that use nutrition education, health promotion, and intervention strategies, comprehensive, multi-level interventions at multiple complementary organizational and institutional

levels, and community and public health approaches to improve nutrition and prevent obesity.

The NEOP grant is intended to support community-wide activities by engaging partners through subcontracts. Humboldt County's NEOP Program staff, part of the Department of Health and Human Services (DHHS) - Public Health, Healthy Communities Division recommends partnering with HCOE to complete a portion of the deliverables for the NEOP grant in FFY 2020 through FFY 2022 due to their ability to efficiently reach large numbers of SNAP-Ed eligible youth through their classroom and lunchroom settings.

In FFY 2020, HCOE will train 60 teachers at four local school sites to provide nutrition education and health promotion services to over 1,200 elementary school students. In concurrence with their nutrition and health education work, HCOE will complete the required reporting and evaluation activities for FFY 2020 and provide DHHS - Public Health with data on the number and types of SNAP-Ed eligible individuals receiving direct, or indirect, education and the type of education being provided.

The agreement before your Board today will allow DHHS - Public Health, Healthy Communities Division to subcontract a portion of its NEOP program scope of work to HCOE. This contract is appearing before your Board after the contract start date due to delays in correcting the contractor's schedule of rates.

FINANCIAL IMPACT:

The intent to work with HCOE as a sub-grantee was approved in State Grant Agreement #19-10355 with CDPH and incorporated into the Scope of Work of the NEOP grant. The agreement will be 100% federally funded through the NEOP grant, awarded by CDPH. The maximum amount of the agreement with HCOE is \$150,000 over the term October 1, 2019 through September 30, 2022. Funding for the HCOE agreement was included in the fiscal year 2019-2020 county budget and will be included in the county budget process through the term of the agreement under fund 1175, Budget Unit 433, Nutrition and Physical Activity. There will be no net increase or decrease to the county General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by protecting vulnerable populations, creating opportunities for improved safety and health and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

CDPH  
HCOE

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the recommendations; however, this is not recommended as this would result in decreased services to the county.

ATTACHMENTS:

Professional Service Agreement with Humboldt County Office of Education and Associated Certifications

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**PREVIOUS ACTION/REFERRAL:**

Board Order No.: C-25

Meeting of: 08/20/19

File No.: 19-1091; 19-1472