



COUNTY OF HUMBOLDT

For the meeting of: 8/26/2025

File #: 25-872

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Donation of Communications Service Truck to the County Motor Pool

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the donation of one Chevrolet 1500 Silverado truck to the county Motor Pool for capitalization, maintenance and insurance purposes.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Sustainable Natural Resources & Infrastructure Stewardship

Strategic Plan Category: 5006 - Improve communications infrastructure (e.g., broadband)

DISCUSSION:

The Communications Division of the County Administrative Office (CAO-Comms) purchased one 2025 Chevrolet 1500 Silverado Truck during fiscal year (FY) 2024-25. This truck will be used by staff traveling to radio repeater sites for the ongoing repairs and inspections of equipment associated with the Radio Infrastructure Project.

For the purposes of capitalization, maintenance and insurance CAO-Comms recommends donating the vehicle to the county Motor Pool.

SOURCE OF FUNDING:

CAO-Communications (3521151)

FINANCIAL IMPACT:

<i>Expenditures (3521151)</i>	FY24-25	FY25-26
<i>Budgeted Expenses</i>	\$42,641	\$8,000
<i>Additional Appropriation Requested</i>	-	-
<i>Total Expenditures</i>	\$42,641	\$8,000

<i>Funding Sources (3521151)</i>	FY24-25	FY25-26
<i>Use of Fund Balance</i>	\$42,641	-
<i>Fees/Other</i>	-	\$8,000
<i>Total Funding Sources</i>	\$42,641	\$8,000

Narrative Explanation of Financial Impact:

The total purchase price of the vehicle in FY 2024-25 was \$42,641, and the purchase was made from CAO-Communications (3521151). Motor Pool rates for FY 2025-26 are anticipated to be \$1.399 per mile. Appropriations for outfitting the truck and Motor Pool rates were included in the approved FY 2025-26 budget for CAO-Comms, budget unit 3521-151.

Fixed Asset ID: FA0000029553

Tag #: 20511

STAFFING IMPACT:

An additional fleet vehicle may have some impact to Public Works staff time in Motor Pool for any future maintenance or repairs needed on the service truck. However, the department is aware of the pending donation and facilitated the purchase of the vehicle.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose to not approve this donation, however that is not recommended as it would require CAO-Comms to arrange for maintenance and insurance that can be more efficiently and economically provided by County Motor Pool and Risk Management.

ATTACHMENTS:

N/A

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A