

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, February 6, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 843 4531 1159

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

[24-28](#)

1. Resolution Recognizing Barbara Ann Waddle Georgianna for Her Lifetime of Community Service (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Resolution .pdf](#)

[24-89](#)

2. The Greater Eureka Chamber of Commerce 2023 Business Award Winners (Supervisor Natalie Arroyo and Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Ratify the Chair's signature.

Sponsors: Supervisor Arroyo and Supervisor Bohn

Attachments: [Staff Report](#)
[Certificates of Recognition.pdf](#)

[24-128](#)

3. Proclaim February 2024 as National Children's Dental Health Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation

Attachments: [Staff Report](#)
[Childrens Dental Health Month Proclamation .pdf](#)

[24-129](#)

4. Letter of Appreciation to Lonyx Landry for His Service on the Humboldt County Planning Commission (Supervisor Natalie Arroyo)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)
[Executed Letter of Appreciation Lonyx.pdf](#)

[24-131](#)

5. Appoint Jerome Qiriazzi to the Humboldt County Planning Commission Representing the Fourth District (Supervisor Natalie Arroyo)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Planning Commission Roster as of 020624.redacted.pdf](#)

[24-150](#)

6. Resolution Authorizing Road Closures for the 52nd Annual Avenue of the Giants Marathon, Half Marathon and 10K Run on Sunday, May 5, 2024, Between the Hours of 7:30 a.m. and 2:30 p.m. (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Adopt the Resolution and direct the Clerk of the Board to return a fully executed copy of the resolution to Six Rivers Running Club.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[SixRiversMarathonRdCloseRes.020624.pdf](#)
[Resolution No. 24-15.pdf](#)

[24-166](#)

7. Memorandum of Mutual Understandings Regarding the County of Humboldt's Continued Participation in the North Coast Resource Partnership (Supervisor Rex Bohn and Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute the attached memorandum of mutual understandings regarding the County of Humboldt's continued participation in the North Coast Resource Partnership.

Sponsors: Supervisor Bohn and Supervisor Madrone

Attachments: [Staff Report](#)
[NCRP_UpdatedMOMU.pdf](#)
[Executed MOMU.pdf](#)

Clerk of the Board

[24-177](#)

8. Letter of Appreciation to Gardner Carlson for His Service on the Behavioral Health Board

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

Attachments: [Staff Report](#)
[Mr Gardner Lt.pdf](#)
[Executed Letter to Cardner Carlson.pdf](#)

[24-180](#)

9. Appointments to the Humboldt County Fire Safe Council

Recommendation: That the Board of Supervisors:
1. Approve the recommended appointments to the Humboldt County Fire Safe Council.

Attachments: [Staff Report](#)
[Attachment 1 - Nomination Letters.pdf](#)

County Administrative Office

[24-145](#)

10. National and International Travel for County Staff, Board Members, and Community Partners for Offshore Wind

Recommendation: That the Board of Supervisors:
1. Approve national and international travel for county staff and board members to participate in education and training opportunities related to offshore wind, workforce, supply chain, port, and economic development.

Attachments: [Staff Report](#)
[Humboldt OSW_ Additional Assistance Application_Phase 1.pdf](#)
[Humboldt OSW_ Additional Assistance Application_Phase 2.pdf](#)
[HUMCO AA211007 WIOA Grant Agreement Mod 5.pdf](#)
[HUMCO AA211007 WIOA Grant Agreement.pdf](#)
[HUMCO AA311007 WIOA Grant Agreement Mod 4.pdf](#)
[HUMCO AA311007 WIOA Grant Agreement.PDF](#)

Department of Health and Human Services: Administration

[24-126](#)

11. Professional Services Agreement with Bitfocus, Inc. Regarding the Provision of a Homeless Management Information System

Recommendation: That the Board of Supervisors:
1. Receive and file the proposals submitted in response to Request for Proposals No. DHHS2023-03 regarding the provision of a Homeless Management Information System;
2. Approve the selection of Bitfocus, Inc. as the vendor to provide a Homeless

Management Information System for the period of July 1, 2024, through June 30, 2029;

3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute a professional services agreement with Bitfocus, Inc. regarding the provision of a Homeless Management Information System that is substantially similar to the sample professional services agreement that was attached to Request for Proposals No. DHHS2023-03, and any subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board order related to this item.

Attachments:

[Staff Report](#)

[FY 23-24 Homeless Management Information System RFP](#)

[Bitfocus Response to County of Humboldt HMIS RFP No. DHHS2023-03](#)

[Autocene response2--County of Humboldt--RFP No. DHHS2023-03 \(1\)](#)

[WellSky Response to Humboldt County HMIS RFP DHHS 2023-03](#)

[CaseWorthy Response - RFP No. DHHS2023-03 - County of Humboldt](#)

[Eccovia Submission - County of Humboldt HMIS2](#)

[24-165](#)

12. Intergovernmental Agreements with the California Department of Health Care Services Regarding the Transfer of Public Funds

Recommendation:

That the Board of Supervisors:

1. Authorize the Department of Health and Human Services to transfer an additional \$673,216 to the California Department of Health Care Services no later than Feb. 23, 2024 pursuant to the terms and conditions of Intergovernmental Agreement Nos. IGT-21-10214 and IGT-22-0043;
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board Order related to this item.

Attachments:

[Staff Report](#)

[Intergovernmental Agreement Calendar Year 2021](#)

[Intergovernmental Agreement Calendar Year 2022](#)

[Calendar Year 2021 Invoice](#)

[Calendar Year 2022 Invoice](#)

[24-175](#)

13. The Department of Health and Human Services (DHHS) Requests to Allocate Three Staff Services Specialist Positions, Allocate One Office Assistant I/II Position, Deallocate Two Social Worker IV Positions and to Deallocate One Social Worker I/II Position

- Recommendation:** That the Board of Supervisors:
1. Allocate three (3) 1.0 full time equivalent (FTE) Staff Services Specialist position (class 0390, salary range 408) in budget unit (BU) 508, fund 1160; and
 2. Allocate one (1) 1.0 FTE Office Assistant I/II (class 0179A/B, salary range 338/348) in BU 508, fund 1160; and
 3. Deallocate two (2) 1.0 FTE Social Worker IV-A, B, C, D (class 0707A, B, C, D, salary range 464, 474, 484, 494, position 87 and 89) in BU 508, fund 1160; and
 4. Deallocate one (1) 1.0 FTE Social Worker I/II (class 0727A/B, salary range 414/434, position 18) in BU 508, fund 1160; effective beginning of the pay period following approval.

Attachments: [Staff Report](#)

Department of Health and Human Services: Public Health

[24-154](#)

14. Public Health Fiscal Year 2023-2024 Tuberculosis, Supplemental Budget (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the attached supplemental budget in the amount of \$59,000 for Fiscal Year 2023-2024 for the Department of Health and Human Services (DHHS) - Public Health Fund (1175), Tuberculosis Budget Unit (419001) (4/5 Vote Required).

Attachments: [Staff Report](#)
[419001 TB Supplemental FY 23-24](#)

Planning and Building Department

[24-144](#)

15. A Resolution Approving Grant Funds from the State Coastal Conservancy for Coastal Resilience Planning for Frontline Communities on Humboldt Bay and Supplemental Budget in the Amount of \$138,740 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution:
 - a. Approving the award of grant funding from the State Coastal Conservancy (SCC) for Resilience Planning for Frontline Communities on Humboldt Bay, and
 - b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the Standard Agreement, and all other documents required by SCC for participation in the grant program, and any amendments.
 2. Approve the attached Supplemental Budget for \$138,740 in budget unit

1100282605 (4/5 vote).

Sponsors: Planning and Building and McClenagan

Attachments: [Staff Report](#)
[SCC Draft Resolution](#)
[State Coastal Conservancy - Supplemental Budget](#)

Public Works

[24-73](#)

16. Adoption of an Ordinance Amending Traffic Regulations in Humboldt County

Recommendation: That the Board of Supervisors:

1. Adopt an ordinance, amending Humboldt County Code Section 421-3 relating to boulevard stops in the Eureka area; amending Sections 422-7, 422-8, 422-9, 422-10, 422-11 and 422-12 relating to speed limits in the Eureka, Fortuna, Garberville, Loleta, McKinleyville and Redway areas; adding Sections 431-14.1, 431-14.2, and 431-83 relating to parking in the McKinleyville area; amending Section 432-1 regarding bus loading zones in the Eureka and Fortuna areas; adding Sections 435-2, 435-4, and 435-5 relating to bicycle lanes and bikeways; amending Section 435-3 relating to bicycle lanes and bikeways, all of Title IV of the Humboldt County Code; and
2. Direct Public Works staff to file a Notice of Exemption with the County Clerk finding that the Project is categorically exempt from environmental review pursuant California Environmental Quality Act (CEQA) Guidelines set forth in California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15301 - "Existing Facilities" and Section 15304 - "Minor Alterations to Land".

Attachments: [Staff Report](#)
[Attachment 02 - Ordinance \[0.01MB\]](#)
[Attachment 03 - Post-adoption Summary \[0.01MB\]](#)
[Attachment 04 - CEQA Notice of Exemption \[0.20MB\]](#)
[Ordinance 2731.pdf](#)

[24-112](#)

17. Approve Consultant Services Agreement with Ghirardelli and Associates, Inc., Regarding the Provision of Construction Management Services for the Honeydew Bridge Replacement Project

Recommendation: That the Board of Supervisors:

1. Approve the selection of Ghirardelli and Associates, Inc. as the consulting firm to provide construction management services for the Honeydew Bridge Replacement Project;
2. Approve and authorize the Chair of the Board to execute, the attached consultant services agreement with Ghirardelli and Associates, Inc. regarding the provision of Construction Management Services;

3. Authorize the Public Works Director, or a designee thereof, to execute amendments to the agreement after review and approval by County Counsel, Risk Management and the County Administrative office; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with Ghirardelli and Associates, Inc. to the Department of Public Works for further processing.

Attachments:[Staff Report](#)[23264 GAI-County of Humboldt COI Exp 06.01.24.pdf](#)[23264 FY23-24 Agreement between GHA Inc and County for Construction Mana Executed Agreement - County of Humboldt and Ghirardelli Associates.pdf](#)**Sheriff**[24-162](#)

18. Resolution Extending the Existence of a Local Emergency Due to Flooding in Humboldt County

Recommendation:

That the Board of Supervisors:

1. Authorize the Chair to sign the resolution extending the local emergency; and
2. Forward a copy of this signed resolution to the Governor of the State of California with the request that he proclaim the County of Humboldt to still be in a state of emergency.

Attachments:[Staff Report](#)[Local Emergency Proclamation.pdf](#)[Resolution Extending Local Emergency Due to Flooding 020624.docx](#)[Resolution No. 24-17.pdf](#)[24-168](#)

19. Position Allocation Modification for Humboldt County Sheriff's Office (HCSO) to Deallocate 1.0 Full-Time Equivalent (FTE) Correctional Deputy and Allocate 1.0 FTE Administrative Services Officer

Recommendation:

That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Administrative Services Officer (class 0776, salary range 463) in budget unit 1100-221 effective immediately;
2. Approve the deallocation of 1.0 FTE Correctional Deputy II (class 0424B, salary range 428) in budget unit 1100-243 effectively immediately; and
3. Approve HCSO to recruit and hire 1.0 FTE Administrative Services Officer.

Attachments:[Staff Report](#)[24-169](#)

20. Board of State and Community Corrections (BSCC), Medication-Assisted Treatment (MAT) Grant Program, application review and acknowledgment to proceed with grant application

submittal

Recommendation:

That the Board of Supervisors:

1. Approve and authorize the Chair to sign Governing Body Resolution No. _____ (Attachment 1) authorizing the Humboldt County Sheriff's Office (HCSO) to submit the grant proposal in the amount of \$1,250,000 for the Medication-Assisted Treatment Grant Program, and if awarded, accept the grant funds and sign any documents required by Board of State and Community Corrections (BSCC) for participation in the grant program;
2. Authorize the Sheriff, Undersheriff or Deputy Director Financial and Support Services to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the BSCC; and
3. Direct the Clerk of the Board to return completed and signed copy of the Governing Body Resolution to HCSO, Attention: Julie Martin for submittal to funding agency.

Attachments:

[Staff Report](#)

[HCSO BSCC MAT Grant Governing Body Resolution](#)

[Resolution No. 24-16.pdf](#)

[24-186](#)

21. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalents (FTEs) for the Humboldt County Sheriff's Office (HCSO)

Recommendation:

That the Board of Supervisors:

1. Approve an exception to the hiring freeze to hire 1.0 FTEs in Fiscal Year (FY) 2023-24 for the following classification:
 - a. 1.0 FTE Animal Shelter/Care Attendant I/II (Class 0440) salary range 338/354 in BU 221

Attachments:

[Staff Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

H. PUBLIC HEARINGS

I. MATTERS INITIATED BY BOARD

J. DEPARTMENT REPORTS

Clerk of the Board[24-41](#)

1. Consider the Appointment of an At-Large Member to the Audit Committee

Recommendation: That the Board of Supervisors:

1. Consider making an appointment to the at-large vacancy on the Audit Committee; and
2. Consider making the appointment for the remainder of the term ending April 4, 2024, and including an additional two-year term with an end date of April 4, 2026.

Attachments: [Staff Report](#)
[Donald Allen Redacted.pdf](#)
[Carl Hansen - Audit Application_Redacted.pdf](#)
[Audit Committee Application for William Cook \(2024\) redacted.pdf](#)
[William Cook Resume 2024_Redacted.pdf](#)

[24-133](#)

2. Consider Making the At-Large and Alternate Appointments to the Humboldt County Assessment Appeals Board

Recommendation: That the Board of Supervisors:

1. Consider making the at-large and alternate appointments to the Humboldt County Assessment Appeals Board.

Attachments: [Staff Report](#)

County Administrative Office[24-34](#)

3. Mid-Year Budget Review for Fiscal Year (FY) 2023-24, Budget Outlook for FY 2024-25 and Recommendations for Budget Adjustments (4/5 vote required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the current FY 2023-24 budget and the budget outlook for FY 2024-25;
2. Direct the County Administrative Officer (CAO) to prepare the FY 2024-25 budget based on the following parameters:
 - a. Set General Fund allocations as status quo to FY 2023-24 with the following adjustments:
 - i. Include the FY 2023-24 ongoing, Board-approved additional requests for General Fund appropriations (ARGFA);
 - ii. Apply a 20% reduction to those ARGFA amounts;

- iii. Reduce by any applicable Voluntary Separation Incentive Program (VSIP) and exempt departments that participated in the VSIP from the 20% ARGFA reduction;
 - b. Evaluate possible reductions to General Fund contributions to other funds in budget 1100-199;
 - c. Deallocate FY 2024-25 unbudgeted General Fund positions;
 - d. Accept and consider requests for additional General Fund appropriations (ARGFA) limited to one-time expenditures;
 - e. Set the annual departmental contributions to Public Agency Retirement Services (PARS) to 2% of annual salaries;
 - f. Suspend the annual contribution to Deferred Maintenance Trust Fund (3464) for FY 2024-25;
 - g. Approve the transfer from the Tax Loss Reserve of \$2 million, so long as the minimum reserve is retained;
 - h. Consider transferring to the General Reserve to meet county policy requirements;
 - i. Reallocate ARPA funding not committed or expended by the end of FY 2023-24 with priority given to previously allocated ongoing costs;
 - j. Provide additional direction to staff on actions to close the FY 2024-25 projected General Fund budget deficit;
3. Approve the list of budget adjustments (Attachment 1) and authorize County Administrative Office (CAO) staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
 4. Direct staff to return at third quarter only if the budget parameters set forth for FY 2024-25 require substantial changes;
 5. Consider appointing two (2) Board Members to an FY 2024-25 Budget Ad Hoc Committee;
 6. Provide staff direction on departmental reorganization; and
 7. Provide additional direction to staff as appropriate.

Attachments:

[Staff Report](#)

[Attachment 1 - FY 2023-24 Mid Year Budget Adjustments](#)

[Attachment 2 - FY 2023-24 Board Approved ARGFA](#)

[Attachment 3 - FY 2024-25 Budget Calendar with Measure Z](#)

[Attachment 4 - Balanced Budget Policy and Reserve Policy](#)

[FY 2023-24 Mid Year Update.pptx](#)

K. CLOSED SESSION

[24-106](#)

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in seven potential cases: claims for property tax refund from Pacific Bell, AT&T Mobility and T-Mobile West

Attachments:

[Pacific Bell and ATT Mobility Claims for Refund of FY 21-22 Property Taxes.pdf](#)

[T-Mobile Claim for Refund of FY 17-18 Property Taxes.pdf](#)

[Pacific Bell and ATT Mobility Claims for Refund of FY 19-20 Property Taxes.pdf](#)

[Pacific Bell and ATT Mobility Claims for Refund of FY 20-21 Property Taxes.pdf](#)

[24-192](#)

2. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Jesus Saucedo v. County of Humboldt, Humboldt County Superior Court Case No. CV2400105

L. ADJOURNMENT