



**COUNTY OF HUMBOLDT**

For the meeting of: October 27, 2015

Date: October 21, 2015  
 To: The Honorable Board of Supervisors  
 From: Tracy Damico, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of October 20, 2015**

**RECOMMENDATION:** That the Board of Supervisors approve the Action Summary from the meeting of October 20, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**SOURCE OF FUNDING:** General Fund

**DISCUSSION:** The Action Summary from the meeting of October 20, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their October 20, 2015 meeting.

**FINANCIAL IMPACT:** None

**OTHER AGENCY INVOLVEMENT:** None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:** Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

**ATTACHMENT(S):** Action Summary for the meeting of October 20, 2015

Prepared by Tracy Damico, Deputy Clerk of the Board

CAO Approval:

*Tracy Damico*

**REVIEW:**

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Bass*

- Ayes *Sundberg, Lovelace, Fennell, Bohm, Bass*
- Nays \_\_\_\_\_
- Abstain \_\_\_\_\_
- Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *October 27, 2015*

By: *Tracy Damico*  
 Tracy Damico, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MARK LOVELACE  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, October 20, 2015

9:00 AM

Regular Meeting

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- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. CONSENT CALENDAR

Board of Supervisors

1. Phase II Wood Creek Enhancement Project Letter of Support (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the letter of support.

*A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Kiwanis of Henderson Center Business Woman of the Year, Woman of Distinction and Non-Profit Business Woman of the Year Certificates (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors ratify authorization for the Chair to sign the Certificates of Recognition.

*A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Ferndale Assumption Church Annual Catholic Bazaar 75th Anniversary Resolution (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Resolution.

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Letter of appreciation to Mark Greenleaf for serving on the Workforce Development Board. (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### Clerk of the Board

5. Approval of the Action Summary - Meeting of October 13, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of October 13, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### County Administrative Office

6. Addendum to the Software License Agreement with Sungard Public Sector Inc. to Enhance the County Interactive Fund Accounting System Software and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached addendum to the software agreement with Sungard Public Sector to install Cognos Business Intelligence, Socrata Open Budget and provide workflow/electronic improvements for the purchasing module; authorize the Purchasing Agent to execute the proposed addendum with Sungard and any future addenda thereto; and adopt the attached supplemental budget for Purchasing (4/5 vote required).

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

District Attorney

## 7. Revolving Fund Agreement with the Victim Compensation and Government Claims Board

**Recommendation:** That the Board of Supervisors direct the Chair of the Board to sign four (4) originals of the attached Standard Agreement Amendment between the County of Humboldt and the Victim Compensation and Government Claims Board (VCGCB); and direct the Clerk of the Board to process and return the executed copies to the District Attorney's Office, attention Rachelle Davis, for further processing and submission to the State.

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

## 8. Allocate One Full-Time Facility Maintenance Mechanic I position; Approve the Memorandum of Understanding between the Humboldt County Sheriff's Office and Humboldt County Department of Public Works, and approve the Supplemental Budget for Facility Management Budget Unit 1100162 (4/5th vote required)

**Recommendation:** That the Board of Supervisors:

1. Approve allocating one currently frozen full-time Facility Maintenance Mechanic I position (class 0251, salary range 324) in budget unit 162 as funded effective at the beginning of the next bi-weekly pay period following approval;
2. Approve and authorize the appropriate County officials to execute, the attached Memorandum of Understanding (MOU) between the Sheriff's Office and the Department of Public Works effective from the date of execution through June 30, 2018; and
3. Approve the following supplemental budget for Facility Management Division 1100162 (4/5th vote required): Expenditures: 1100162-1100, Salaries & Wages, \$32,400; 1100162-1300, Tool Allowance, \$250; 1100162-1450, Unemployment Insurance, \$243; 1100162-1460, Overtime, \$1,000; 1100162-1470, Health Insurance, \$7,951; 1100162-1471, Life & Air Travel Insurance, \$36; 1100162-1472, Dental Insurance, \$875; 1100162-1475, Salaries Reimbursed, (\$53,762); 1100162-1500, Retirement, \$7,654; 1100162-1600, FICA, \$2,478; 1100162-1700, Worker's Compensation, \$875; 1100162- 2103, Clothing/Employee, \$450; 1100162-2125, Transportation & Travel, \$500; 1100162-2225, Transportation - Out of County, \$500; 1100162-2164, Staff Development & Training, \$500; 1100162-9346, Public Work Services (\$1,950).

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Sheriff**

9. Revised Memorandum of Understanding with Humboldt County Drug Task Force and Participating Agencies

**Recommendation:** That the Board of Supervisors approve the Revised Memorandum of Understanding (MOU) with Humboldt County Drug Task Force to reflect the addition of City of Fortuna Police Department as a participating agency; and authorize the Sheriff to sign the Revised Memorandum of Understanding and to forward copies to all interested parties.

**A motion was made by Supervisor Lovelace and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Retirement Resolution for Brenda Godsey on her Retirement from the Humboldt County Sheriff's Office (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Bohn and seconded by Supervisor Bass that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Special Presentation for "Grave Matters", a Historical and Theatrical Event at the Fortuna Sunrise Cemetery (Supervisor Rex Bohn & Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Per Order of the Chair.**

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS**

**I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Human Resources pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Director of Human Resources pursuant to Government Code sections 54954.5 and 54957. There was no action to report. .*

3. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

*The Board of Supervisors met in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.*

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

2. North Coast Regional Water Quality Control Board Presentation on Waiver of Waste Discharge Requirements Related to Cannabis Cultivation (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Per Order of the Chair.**

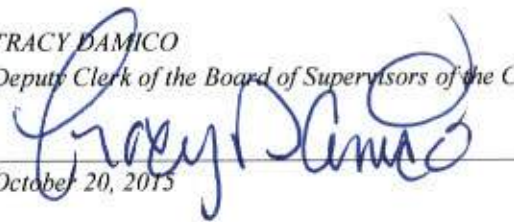
**N. ADJOURNMENT**

*I, TRACY DAMICO, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

TRACY DAMICO

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
October 20, 2015



MINUTES  
TUESDAY, OCTOBER 20, 2015  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 27, 2015, with the vote as shown below.

AYES: Supervisors: Sundberg, Lovelace, Fennell, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
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ESTELLE FENNELL  
Chair of the Board