

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, October 17, 2023

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

Board of Supervisors

23-1368

1. 9:45 AM - Annual Presentation from Area One Agency on Aging (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
I. Hear the presentation and take appropriate action as needed.

This item was pulled from the agenda to be brought back to a future date undetermined.

County Counsel (CLOSED SESSION)

23-1337

6. 2:00 PM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

This item was pulled from the agenda to be brought back to the October 24th Board Meeting.

D. CONSENT CALENDAR

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve the Consent Agenda. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

23-1376

1. Rebecca Snow, DHHS Eligibility Specialist III Retirement Resolution (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

23-1387

2. Approval of the Action Summary - Meeting of October 3, 2023

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of October 3, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1395

3. Notice of Vacancy for an At-Large Member and Two Alternate Members on the Measure Z Citizens' Advisory Committee

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1297

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code

Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

23-1316

5. New Appointments to the Humboldt County Workforce Development Board (HC-WDB)

Recommendation: That the Board of Supervisors:

1. Review the attached membership application from Kevin Lennox and Eddie Blakeslee (attachments 1 and 2); and
2. Appoint Kevin Lennox and Eddie Blakeslee to the Humboldt County Workforce Development Board (HC-WDB) for a two-year term effective immediately pursuant to HC-WDB Bylaws.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1319

6. Authorize Execution of an Agreement with CliftonLarsonAllen LLC (CLA), to Conduct Policy Improvements and Reconciliation Work Related to the Financial Management of the Headwaters Fund and Carry Forward Supplemental Budget (4/5th Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the County Administrative Officer to execute a Scope of Work and subsequent agreements with CLA for services related to the improvement of policy, procedure, and fiscal management of the Headwaters Fund program and its various funds; and
2. Approve the attached supplemental budget in Fund 3232, Budget Unit 120200 - American Rescue Plan Act, to carry forward \$91,575 of unspent funds from Fiscal Year (FY) 2022-23 to FY 2023-24 (4/5th Vote Required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1345

7. Supplemental Budget and Appropriation Transfer for the Radio Infrastructure Project in Communications (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$600,000 for the Radio Infrastructure Project in Communications (3521151), (4/5 vote required);
2. Approve the attached appropriation transfer in the District Attorney (DA) Budget (1100205); and
3. Approve funds in the amount of \$230,000 be transferred from fund the DA Asset Forfeiture fund to Communications (3521) for the DA's contribution to the Radio Infrastructure Project.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1344](#)

8. Approve Supplemental Budget for County Administrative Office - Purchasing Division in the Amount of \$45,000 for Fiscal Year 2022-23 (4/5th Vote)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$45,000 for the County Administrative Office (CAO) - Purchasing Division for Fiscal Year (FY) 2022-23 (budget unit 3555-118).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1354](#)

9. Deallocate One Full-Time Equivalent (FTE) Carpenter and one FTE Administrative Analyst and Allocate One FTE Senior Administrative Analyst in the County Administrative Office - ADA Compliance Team

Recommendation: That the Board of Supervisors:

1. Deallocate one (1) Full Time Equivalent (FTE) Carpenter (Class 0226, Range 403, Position 01) in Budget Unit (BU) 152;
2. Deallocate one (1) FTE Administrative Analyst (Class 0626A, Range 419, Position 01) in BU 152; and
3. Allocate one (1) FTE Senior Administrative Analyst (Class 0605C, Range 503, Position 01) in BU 152.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Behavioral Health

[23-1286](#)

10. Application Process for Collaborative Partnership Agreements Regarding the Provision of

Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring Within Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve the attached collaborative partnership agreement application package;
2. Approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County for the period of July 1, 2024 through June 30, 2025;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute collaborative partnership agreements that are substantially similar to the attached collaborative partnership agreement templates, and any subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order regarding this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1300](#)

11. Intergovernmental Agreements with the California Department of Health Care Services Regarding the Transfer of Public Funds

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached intergovernmental agreements with the California Department of Health Care Services as the contract provides no direct conflict with the intent of Nuclear-Free Ordinance;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached intergovernmental agreements with the California Department of Health Care Services regarding the transfer of certain public funds for the period of July 1, 2023 through December 31, 2026;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached intergovernmental agreements with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) certified copy of the Board order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1307](#)

12. Signature Authorization for Mental Health Organizational Provider Services Agreements Regarding the Provision Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries Who Have Been Placed in Community Treatment Facilities, Group Homes, Short-Term Residential Treatment Facilities and Children's Crisis Residential Programs Outside of Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve the attached mental health organizational provider services agreement template regarding the provision of specialty mental health services to eligible Medi-Cal beneficiaries who have been placed in community treatment facilities, group homes, short-term residential treatment facilities and children's crisis residential programs outside of Humboldt County;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute mental health organizational provider services agreements that are substantially similar to the attached mental health organizational provider services agreement template, and any and all amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1331](#)

13. Memorandum of Understanding with the California Department of State Hospitals and the California Mental Health Services Authority Regarding the Use of State Hospital Facilities

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to execute, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority regarding the use of state hospital facilities for the period of October 1, 2023 through June 30, 2025;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached memorandum of understanding with the California Department of State Hospitals and the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order relating to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1343](#)

14. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Participation in the State Hospitals Program

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority;
2. Approve, and authorize the Chair of Board and the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's participation in the State Hospitals Program for the period of July 1, 2023 through June 30, 2025;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or designee thereof, to approve any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Public Health

23-1203

15. Grant Award from the California Department of Public Health, Workforce Career Ladder Education and Development Program and Supplemental Budget (4/5 vote required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$39,975.00 for FY2023-24 Department of Health and Human Services Public Health Fund 1175, Budget Unit 400 (4/5 vote required);
2. Approve grant agreement #22-11299 with California Department of Public Health (CDPH) Workforce Career Ladder Education and Development Program in the amount of \$39,975.00 for the terms of July 1st, 2022, through June 30th, 2026;
3. Authorize the Department of Health and Human Services Director of Public Health or designee thereof to sign the agreement;
4. Authorize the Department of Health and Human Services Director of Public Health or designee thereof to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the attached grant agreement, including subcontracts, after review of County Counsel and Risk Management; and
5. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contracts Unit.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1332

16. Public Health Fiscal Year (FY) 2023-2024 Mental Health Services Act-PEI, Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$51,800 For FY 2023-2024 for the Department of Health and Human Services - Public Health Fund 1175, Budget Unit 454 (4/5 Vote Required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Social Services

23-1210

17. Allocate 1.0 Staff Services Analyst I/II (M&C) in the Department of Health & Human Services in BU 511, Deallocate a 1.0 Staff Services Analyst III in BU 511

Recommendation: That the Board of Supervisors:

1. Allocate a 1.0 FTE Staff Services Analyst I/II (M&C) in BU 511 (Job Class 0729, Position 04, unit 9).
2. Deallocate a 1.0 FTE Staff Services Analyst III in BU 511 (Job Class #0392, Position 02, unit 1).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources23-1111

18. Adoption of New Job Classifications and Position Allocation Modification for Sheriff's Office

Recommendation: That the Board of Supervisors:

1. Adopt the new job classification of Assistant Public Administrator (class # 0409, salary range 448) (Attachment #1) into the classification plan effective the pay period following board approval;
2. Approve the allocation of 1.0 full-time equivalent (FTE) Assistant Public Administrator (class # 0409, salary range 448) in Fund 1100, budget unit (BU) 221 effective the pay period following board approval;
3. Adopt the resolution (Attachment #2) approving the amendment of the January 1, 2022 - December 31, 2024 Compensation Plan for Designated Management and Confidential Employees effective October 29, 2023;
4. Adopt the amended Comprehensive Compensation Schedule and Classification Summary effective October 29, 2023 (Attachment #3)

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works23-1295

19. Annual Report for Fiscal Year 2022/2023 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area (Fund 3706)

Recommendation: That the Board of Supervisors:

1. Adopt the resolution accepting the report and adopting findings related to drainage fees in the McKinleyville drainage area. (Attachment 1)

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1296](#)

20. Annual Report for Fiscal Year 2022-23 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area

Recommendation: That the Board of Supervisors:

1. Adopt the resolution accepting the report and adopting findings related to the Mill Creek Marketplace Development Impact Fee (Attachment 1).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1311](#)

21. Bid Award Authorization for Storm Damage Repair to Mattole Road (F3C010) at Post Mile 17.83

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for Storm Damage Repair to Mattole Road at Post Mile 17.83;
2. Award the project agreement to Wendall John Gray Construction, for the total amount of \$382,153.26;
3. Authorize the Chair of the Board to execute the project agreement with Wendall John Gray Construction upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$31,607.66.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1340](#)

22. Request for Qualifications No. DPW 2023-005 Regarding the Provision of On-Call Bridge Program Management, Structural Analysis, Design Engineering and Other Related Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of on-call bridge program management, structural analysis, design engineering and other related services.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1380](#)

23. Fiscal Year 2022-23 Year End Clearing Appropriation Transfers for Road Maintenance, Roads

Heavy Equipment Internal Service Fund (ISF) and Bikes & Trailways Program

Recommendation: That the Board of Supervisors:

- 1. Approve the attached appropriation transfer in the amount of \$13,198 for Road Maintenance (1200325) for Fiscal Year (FY) 2022-23 (4/5th Vote Required);
- 2. Approve the attached appropriation transfer in the amount of \$455,263 for Roads Heavy Equipment ISF (3540330) for FY 2022-23 (4/5th Vote Required); and
- 3. Approve the attached appropriation transfer in the amount of \$144,478 for Bikes & Trailways Program (1710715) for FY 2022-23 (4/5th Vote Required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1381

- 24. Supplemental Budget for Fiscal Year 2022-23 for Motor Pool-Operating Budget, 3500350, in the Amount of \$621,722 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

- 1. Approve the attached Supplemental Budget for Fiscal Year (FY) 2022-23 for the Motor Pool-Operating budget, 3500350, in the amount of \$621,722 (4/5 vote required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1386

- 25. Supplemental Budget for FY 2022-23 for the Solid Waste Budget, 3691438, in the Amount of \$103,197 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

- 1. Approve a Supplemental Budget for the Solid Waste budget, 3691438, in the amount of \$103,197 for Fiscal Year (FY) 2022-23 (4/5 vote required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

County Administrative Office

23-1327

2. 10:00 AM - Presentation on the County of Humboldt's 2023 Legislative Program

Recommendation: That the Board of Supervisors:

1. Receive the presentation regarding the County of Humboldt's 2023 Legislative Program and take appropriate action, if required.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to receive and file the report. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1353](#)

3. 11:00 AM - Recognition of Appointment of Chief Probation Officer Coral Sanders

Recommendation: That the Board of Supervisors:

1. Confirm the appointment, as made by the Humboldt County Superior Court's Board of Judges, and observe the oath of office for Coral Sanders as Chief Probation Officer; and, authorize staff to notify the Humboldt County Superior Court of your Board's recognition of said confirmation.

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

[23-1382](#)

4. 11:15 AM - Update on Habitat for Humanity December 20, 2022 Earthquake Recovery Effort (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Receive a presentation from Habitat for Humanity Yuba/Sutter

A motion was made by Supervisor Arroyo, seconded by Supervisor Bohn, to receive and file the report. The motion carried by the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 2 - Supervisor Michelle Bushnell, and Supervisor Mike Wilson

Auditor/Controller

[23-1252](#)

5. 1:00 PM - Presentation of Fiscal Year 2020-21 Audit

Recommendation: That the Board of Supervisors:

1. Receive and file the audit reports prepared by CliftonLarsonAllen LLP (CLA), regarding the financial statements of the County of Humboldt for the fiscal year ended June 30, 2021.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to receive and file the presentation. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Counsel (CLOSED SESSION)

[23-1384](#)

7. 2:00 PM - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for damages submitted by American Family Connect Property and Casualty Insurance Company

The Board voted unanimously to authorize the Risk Manager to execute a Release of Claims under which American Family Connect Property and Casualty Insurance Company agrees to release the County of Humboldt from any and all demands, actions, causes of action and claims related to certain vehicle damage that occurred on 12/08/2022 in exchange for the total payment of \$30,938.48.

[23-1414](#)

8. 2:00 PM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of John Lee Casali, et al. v. Juan P. Cervantes, Humboldt County Superior Court Case No. CV2301608

The Board voted unanimously to authorize the Risk Manager to enter into an agreement with Colantuono Highsmith & Whatley, PC for defense of the case of John Lee Casali, et al. v. Juan P. Cervantes, Humboldt County Superior Court Case No. CV2301608

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

[23-1365](#)

1. Letter of Request to the Attorney General for Relief from the Inflated Fuel Costs in Rural California (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Letter to the Attorney General.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to table this letter.

The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

I. DEPARTMENT REPORTS

Clerk of the Board

[23-1361](#)

1. Appointment of a Member and an Alternate to the California State Association of Counties (CSAC)

Board of Directors for the 2023-24 Year

Recommendation: That the Board of Supervisors:

1. Appoint a member and an alternate to the CSAC Board of Directors; and direct the Clerk of the Board to notify Korina Jones at CSAC, 1100 K Street, Suite #101, Sacramento, CA 95814, of the appointments.

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve the re-appointment of Supervisor Bushnell as the Appointee and Supervisor Arroyo as the Alternate to CSAC. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department

23-1325

2. Measure V - Mobile Home Rent Stabilization Ordinance Implementing Guidelines

Recommendation: That the Board of Supervisors:

1. Receive and review the Mobile Home Rent Stabilization Ordinance Implementing Guidelines; and
2. Adopt the Mobile Home Rent Stabilization Ordinance Implementing Guidelines; and
3. Direct staff to implement the Mobile Home Rent Stabilization Ordinance Implementing Guidelines.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve the guidelines as presented without the alternatives discussed and to report back to the Board in one year. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1371

3. Revised Proposal for Completion of the Countywide Climate Action Plan

Recommendation: That the Board of Supervisors:

1. Authorize the redrafting of the Climate Action Plan (CAP) such that it can be a Qualified Climate Action Plan.
2. Allow the funds provided by a REAP grant through Humboldt County Association Of Governments (HCAOG) to be used for revision to the CAP rather than preparation of an EIR.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

J. PUBLIC HEARINGS

Planning and Building Department

23-1326

1. Green Diamond, Alto, Suchanek Lot Line Adjustment and Zone Boundary Adjustment
APNs 510-011-013, (a portion of) 510-011-014 & 511-111-057, and 510-041-022
Record No. PLN-2022-17598
Location: Babler Road, McKinleyville area
(4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Introduce Ordinance No. _____ (Attachment B) by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, consider the Planning Commission's recommendation and accept public comments;
3. Close the public hearing;
4. Adopt the attached Resolution to take the following actions:
 - a. Find the project exempt from CEQA pursuant to Class 5, Sections 15305 and 15061(b)(3) of the CEQA Guidelines, and that there is no substantial evidence that the project will have a significant effect on the environment; and
 - b. Make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA);
5. Adopt by 4/5ths vote, an ordinance (Attachment B) amending Section 311-7 of the Humboldt County Code by reclassifying, through immediate conversion, the property described in Attachment B - Exhibit A as follows: approximately 3.02 acres from TPZ-AP-N-WR Timberland Production Zone (TPZ), Airport Safety Review (AP), Noise Impact (N), Streamside Management Areas & Wetlands (WR). Parcels 2 and 3: AG-B-5(5)-AP-WR Agriculture General minimum building site 5 acres, Airport Safety Review (AP), Streamside Management Areas and Wetlands (WR);
6. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance (Attachment D);
7. Direct the Chair of the Board to sign and the Clerk of the Board to record a Certificate of Rezoning (Notice of Timberland Production Zone Status) (Attachment C);
8. Direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office, the Planning Department, and any other interested party; and
9. Direct Planning and Building Department to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA).

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works23-1256

2. Transit Needs Assessment Public Hearing for FY 2024-25

Recommendation: That the Board of Supervisors:

1. Open a public hearing, receive the staff report and allow the public to comment on transit needs in the unincorporated areas of the county;
2. Close the public hearing; and
3. Direct the Clerk of the Board to forward an Action Summary of the meeting to the Humboldt County Association of Governments (HCAOG) for inclusion in their hearing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

K. CLOSED SESSION (See Matters Set for Time Certain)

L. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



10/17/2023



MINUTES

Tuesday, October 17, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, November 7, 2023 with the vote as shown below.

AYES:	Supervisors:	--	Bushnell, Wilson, Madrone, Arroyo
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	Bohn
ABSTAIN:	Supervisors:	--	

Nikki Turner
Deputy Clerk of the Board

Steve Madrone
Chair of the Board