



# COUNTY OF HUMBOLDT

For the meeting of: 6/4/2024

File #: 24-864

**To:** Board of Supervisors

**From:** DHHS: Public Health

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Adoption of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Amending Ordinance No. 2718 Comprehensive Tobacco Retailer Licensing Ordinance (Ordinance No. 2718)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Adopt the Ordinance Amending Sections 817-4 and 817-19 of Chapter 7 of Title VII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers.

**STRATEGIC PLAN:**

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 1006 - Implement Live Well Humboldt - Community Health Improvement Plan

**DISCUSSION:**

On May 21, 2024, the Board of Supervisors introduced the above referenced ordinance by title, waived the first reading, and directed the Clerk of the Board to publish a pre-adoption summary of the ordinance and set the ordinance for adoption on June 4, 2024. This action completes adoption of the ordinance and will result in publication of post-adoption summary.

**SOURCE OF FUNDING:**

Public Health Fund (1175) Hazardous Material Program (411) Tobacco Retail Licenses (206030)

**FINANCIAL IMPACT:**

<i>Expenditures (Fund, Budget Unit)</i>	<b>FY23-24</b>	<b>FY24-25 Projected*</b>	<b>FY25-26 Projected*</b>
<i>Budgeted Expenses</i>	<u>\$55,837.00</u>	<u>\$55,837.00</u>	<u>\$55,837.00</u>
<i>Total Expenditures</i>	<u>\$55,837.00</u>	<u>\$55,837.00</u>	<u>\$55,837.00</u>

\*Projected amounts are estimates and are subject to change.

<i>Funding Sources (Fund, Budget Unit)</i>	<b>FY23-24</b>	<b>FY24-25 Projected*</b>	<b>FY25-26 Projected*</b>
<i>State/Federal Funds</i>	<u>\$24,341.00</u>	<u>\$24,341.00</u>	<u>\$24,341.00</u>
<i>Fees/Other</i>	<u>\$31,496.00</u>	<u>\$31,496.00</u>	<u>\$31,496.00</u>
<i>Total Funding Sources</i>	<u>\$55,837.00</u>	<u>\$55,837.00</u>	<u>\$55,837.00</u>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

Approval of Ordinance No. 2718 and approval of the Fiscal Year (FY) 2023-24 Humboldt County Schedule of Fees and Charges, authorizes DHHS - Public Health to collect fee revenue in Public Health Fund (1175) Hazardous Materials Program (411) Tobacco Retail Licenses (206030). The Amendment to Ordinance No. 2718 introduced to the Board of Supervisors today does not impact the current Fiscal Year (FY) budget, including the FY 2024-25 proposed budget. Annual revenue is anticipated on the Fee Schedule. Revenue will continue to be budgeted for subsequent Fiscal Years during the budget process.

**STAFFING IMPACT:**

Narrative Explanation of Staffing Impact:

Fee revenue will help maintain current DHHS - Public Health staffing levels.

**OTHER AGENCY INVOLVEMENT:**

N/A

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board could reject the adoption of the Amendment to Ordinance No. 2718.

**ATTACHMENTS:**

1. Amendment Ordinance No. 2718
2. Post-Adoption Summary

**PREVIOUS ACTION/REFERRAL:**

Meeting of: 08/16/22, 05/23/23, 07/11/23, 12/12/23, 02/27/23

File No.: 22-991, 23-577, 23-1011, 23-1559, 24-181