

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Sheriff Special Services

DEPARTMENT #: 228 POSTING DATE: 7/1/2019

1.) The reason for this budget transfer request is:

- |                                     |   |               |
|-------------------------------------|---|---------------|
| <input type="checkbox"/>            | Transfer within expenditure/revenue category (with Auditor Approval)        | Original only |
| <input type="checkbox"/>            | Transfer between expenditure/revenue category (with CAO & Auditor Approval) | Original +1   |
| <input type="checkbox"/>            | Increase/decrease Intrafund Transfer account (with Board Approval)*         | Original +1   |
| <input type="checkbox"/>            | Transfer to or from Contingencies (with Board Approval)*                    | Original +1   |
| <input checked="" type="checkbox"/> | Increase/decrease budget unit appropriation (with Board approval)*          | Original +1   |
| <input type="checkbox"/>            | Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) | Original +1   |
| <input type="checkbox"/>            | Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*   | Original +1   |

2.)	Amount:	Transfer to Account:		Transfer from Account:	
		Number:	Name:	Number:	Name:
	\$ 225,000.00	1100-221930-572000	Federal Aid - DEA	1100-228-572000	Federal Aid - DEA
	\$ 100,000.00	1100-221930-1475	Salaries Cost Share	1100-228-1475	Salaries Cost Share
	\$ 1,500.00	1100-221930-2106	Communications	1100-228-2106	Communications
	\$ 6,000.00	1100-221930-2112	Maintenance Equip	1100-228-2112	Maintenance Equip
	\$ 1,000.00	1100-221930-2117	Office Expense	1100-228-2117	Office Expense
	\$ 50,000.00	1100-221930-2118	Professional Serv	1100-228-2118	Professional Serv
	\$ 2,000.00	1100-221930-2122	Minor Equipment	1100-228-2122	Minor Equipment
	\$ 61,700.00	1100-221930-2123	Special Depart.	1100-228-2123	Special Depart.
	\$ 1,800.00	1100-221930-2148	Computer Software	1100-228-2148	Computer Software
	\$ 1,000.00	1100-221930-2614	Staff Development	1100-228-2614	Staff Development

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

- a.) Moving budget from 1100-228 DCESP Grant to 1100-221930 - Sheriff Operations DCESP Grant
- b.) Moving entire budget to a new org key structure.
- c.) Moving budget for FY2019-20

4.) Department Authorization: \_\_\_\_\_ Date 6/25/19 (signed) Rogina Suller

5.) Account balances verified by Auditor-Contrc \_\_\_\_\_ Date 6/26/19 (signed) Karen [Signature]

6.)  /Approved  /Not approved  /Recommended  /Not recommended See [Signature]  
County Administrative Officer: \_\_\_\_\_ Date 6/26/2019 (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.